

# PEOPLESOFT ENTERPRISE UPK PRE-BUILT CONTENT FOR: CAMPUS SOLUTIONS 9.0



Oracle's User Productivity Kit (UPK) is a collaborative content development platform that drives end-user and project team productivity throughout all phases of the software ownership lifecycle. UPK pre-built application specific content provides significant additional benefit beyond the UPK Developer for enterprises deploying PeopleSoft's Enterprise applications.

UPK application specific content created by Oracle is released in English and updated with each major release of the application, documenting best practices for that release to help organizations achieve faster ROI and manage knowledge more efficiently and effectively.

## **UPK Application Content: "As Delivered" System Process References**

The value of UPK pre-built application content starts from the premise that implementation project teams can save substantial time and labor by leveraging UPK application content as baseline reference system process flows first and then iterating to capture specific business process requirements. The savings can be substantial – project team resources typically dedicated to the preparation of system test data, storyboarding, and process standardization can be greatly reduced.

## **Mirrors Oracle Application Development Methodology**

Key to the value of UPK application specific content is the fact that it is authored in tight collaboration with the actual developers who wrote the code, thus creating content which accurately reflects industry best practices with detailed conceptual information.

## **Delivering Value Throughout the Software Lifecycle**

The value of UPK application content has relevance in many phases common to software implementation projects. For example, early on in the project lifecycle, UPK play back capabilities allow implementation leads to educate themselves on the delivered system process flows (vanilla functionality) of the new application without having to actually configure a "sand-box" environment, mitigating costs associated with labor and hardware and reducing the new functionality 'learning curve.'

### **Eliminate Dedicated Instances To Analyze Delivered Functionality**

Once the delivered functionality and process flows of the new application are understood, the project team can use the UPK content as an aid to do the fit-gap analysis. For this phase of the project lifecycle, the functional expert visually moves through a UPK simulation – leveraging the application specific content - while noting in the test document the configuration and/or customizations necessary to achieve the desired business outcome.

### **Customizing Pre-Built Content**

Over the course of an implementation or upgrade, the UPK pre-built content can evolve until it mirrors the final deployed application. The existing pre-built content can easily be modified using the UPK Developer to capture the configuration changes or steps in the new process. UPK's re-record feature also enables a guided recapture of screens and steps in the application so your UPK content reflects the final state of your application.

Use the UPK Developer to easily customize the content to match your organization's needs. The UPK Content products contain the following sections:

#### **Student Administration**

##### **Campus Community**

Maintaining Biographic/Demographic Data

Maintaining Health Data

Maintaining Identification Data

Maintaining Participation Data

Using Population Selection

Using Communications

Using Comments

Using Checklists

Maintaining Organization Data

Maintaining Event Data

Maintaining Committees

Maintaining Service Indicators

Maintaining FERPA Privacy Control

Managing Patriot Act SEVIS Solution Visa Processing

##### **Recruiting and Admissions**

Managing Recruiter Records

Searching for Records

Managing Prospects Records  
Managing Applicant Records  
Entering Supporting Information  
Evaluating Applicants Manually  
Admitting Applicants Manually  
Creating Alternative Program Offers  
Managing Enrollment

**Student Records**

Introduction to Student Records  
Managing the Course Catalog  
Managing the Schedule of Classes  
Activating Students  
Processing Transfer Credit  
Managing Enrollment Appointments  
Enrolling Students  
Tracking Attendance  
Tracking Student Data  
Grading Students  
Graduating Students  
Producing Transcripts

**Academic Advisement**

Generating an Advisement Report  
Viewing an Generating Advisement Analysis and Tracking Reports

**Financial Aid**

Processing Financial Aid Applications  
Processing Federal Financial Aid Applications  
Using Institutional Financial Aid Applications  
Verification Process  
Managing Financial Aid Terms  
Working With Student Budgets  
Awarding and Packaging

Authorizing and Disbursing Financial Aid  
Processing Loans Using CommonLine  
Processing Direct Loans  
Processing Return of Title IV Funds  
Managing Student Employment  
Processing Pell Payments  
Using FISAP (Fiscal Operations Report and App. to Participate)  
Using Forms Engine

**Student Finance**

Processing Self Service ePayment Transactions  
Using GL Interface Processing  
Maintaining Customers  
Calculating Tuition and Fees  
Maintaining Receivables  
Administering Payment Plans  
Billing Customers  
Running Cashiering  
Refunding Customers  
Collecting Receivables  
Managing Tax Reporting

**Running Reports**

Using Process Scheduler

**Contributor Relations**

Managing Constituent Data  
Managing Prospects  
Managing Planned Giving Prospects  
Managing Initiatives  
Managing Campaigns  
Managing Membership  
Managing Volunteers  
Managing Events and Other Initiatives

Entering Commitments  
Processing Commitments  
Analyzing Giving History  
Running Reports

### **Reporting Tools for Campus Solutions**

PeopleSoft Query Basics  
Defining Query Selection Criteria  
Advanced Query Options  
Crystal Report Basics  
Creating Crystal Reports  
Formatting Crystal Reports  
Advanced Crystal Report Options

### **Campus Solutions Fundamentals**

Navigating Overview  
Navigating To and Within Pages  
Using Keys and Search Pages  
Working with Pages  
Adding and Updating Data  
Using PeopleSoft Workflow

### **CONTACT US**

For more information on UPK and application specific content for Oracle application product families go to <http://www.oracle.com/goto/upk/user-productivity-kit.html>.

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