

JD EDWARDS WORLD A9.1 USER PRODUCTIVITY KITS

Oracle User Productivity Kit

Oracle's User Productivity Kit (UPK) is a collaborative content development platform that drives end-user and project team productivity throughout all phases of the software ownership lifecycle. UPK pre-built application specific content provides significant additional benefit beyond the UPK Developer for enterprises deploying JD Edward's applications.

UPK application specific content created by Oracle is released in English and updated with each major release of the application, documenting best practices for that release to help organizations achieve faster ROI and manage knowledge more efficiently and effectively.

UPK Application Content: "As Delivered" System Process References

The value of UPK pre-built application content starts from the premise that implementation project teams can save substantial time and labor by leveraging UPK application content as baseline reference system process flows first and then iterating to capture specific business process requirements. The savings can be substantial – project team resources typically dedicated to the preparation of system test data, storyboarding, and process standardization can be greatly reduced.

Mirrors Oracle Application Development Methodology

Key to the value of UPK application specific content is the fact that it is authored in tight collaboration with the actual developers who wrote the code, thus creating content which accurately reflects industry best practices with detailed conceptual information.

Delivering Value Throughout the Software Lifecycle

The value of UPK application content has relevance in many phases common to software implementation projects. For example, early on in the project lifecycle, UPK play back capabilities allow implementation leads to educate themselves on the delivered system process flows (vanilla functionality) of the new application without having to actually configure a "sand-box" environment, mitigating costs associated with labor and hardware and reducing the new functionality 'learning curve.'

Eliminate Dedicated Instances To Analyze Delivered Functionality

Once the delivered functionality and process flows of the new application are understood, the project team can use the UPK content as an aid to do the fit-gap analysis. For this phase of the project lifecycle, the functional expert visually moves through a UPK simulation – leveraging the application specific content - while noting in the test document the configuration and/or customizations necessary to achieve the desired business outcome.

Customizing Pre-Built Content

Over the course of an implementation or upgrade, the UPK pre-built content can evolve until it mirrors the final deployed application. The existing pre-built content can easily be modified using the UPK Developer to capture the configuration changes or steps in the new process. UPK's re-record feature also enables a guided recapture of screens and steps in the application so your UPK content reflects the final state of your application.

Use the UPK Developer to easily customize the content to match your organization's needs. The UPK Content products contain the following sections:

Common Foundation

Working with World Common Foundation

Working with Interactive and Batch Jobs

Working with Helps

Working with Records

Working with User Defined Codes

Working with Reports

Working with DREAM Writer

Technical Foundation

Working in the World Environment

Working with Helps

Working with Software Versions Repository

Creating Environments

Working with Import/Export

Working with User Defined Codes

Working with DREAM Writer

Working with Additional DREAM Writer Options

Working with Menus

Working with Additional Menu Design Tools

Working with Data Dictionary Design

Reviewing the Field Reference File Rebuild

Working with Vocabulary Overrides

Working with Language and Jargon

Working with Unattended Night Operations

Working with Database Utilities

World Writer

Working with World Writer Basic Features

Working with World Writer Expanded Features

Address Book

Understanding Address Book and Electronic Mail

Maintaining Address Book

Working with Auxiliary Address Book Information

Working with Address Book Reports and Labels

Working with Parent/Child Relationships

Working with Address Book Supplemental Data

Processing Batch Addresses

Working with Updates and Purges

Working with Electronic Mail

Accounts Payable

Understanding the Process Flow for Accounts Payable

Processing Vouchers

Netting Payables and Receivables

Processing A/P Drafts

Reviewing Supplier Information

Reporting in A/P

Processing Period End Information

Processing Batch Vouchers

Using Payee Control

Executing Technical Processes

Processing Manual Payments
Entering Supplier Information
Processing Automatic Payments
Processing Vouchers with Alternate Methods

Accounts Receivable

Understanding the Process Flow for Accounts Payable
Entering Customer Information
Processing Invoices
Reviewing Customer Ledger Information
Processing Manual Receipts
Working with Other Types of Receipts
Working with Alternative Methods of Application
Netting Receivables and Payables
Processing Automatic Receipts
Managing Credit and Collections
Printing A/R Reports
Processing Period End
Processing Statements and Reminders
Processing Batch Invoices
Executing Technical Processes

General Ledger

Setting Up Your Organization
Processing Journal Entries
Setting up Intercompany Settlements
Completing Periodic and Annual Processes
Running Integrity Reports
Working with Reports and Inquiries
Reconciling Accounts
Working with Allocations
Entering Budgets
Performing Global Updates
Using 52 Period Accounting

Payroll

Entering Employee Information

Working with Time Entry

Processing a Payroll Cycle

Reviewing Payroll History

Using the Tax Calculator

Processing Interim Checks

Reconciling Payments

Working With Periodic Reports

Processing Journal Entries Prior to the Payroll Cycle

Entering Payment Adjustments

Processing Retroactive Pay

Working with Employee History and Turnover

Setting up Wage Attachments

Processing Rollovers

Setting up A/P Integration

Setting up Intercompany Settlements

Entering and Working with Step Progression

Verifying the Integrity of Payroll History

Setting up General Payroll Information

Setting up Earnings Information

Setting up Deductions, Benefits and Accruals

Setting up Automatic Accounting Instructions

Setting up Tax Information

Human Resources Management

Setting up Benefits Administration

Working with Benefits

Working with Cobra Coverage

Working with Flexible Spending Accounts

Working with Nondiscrimination Testing

Inventory Management

- Entering Item Information
- Processing Inventory Transactions
- Reviewing Inventory and Quantity Information
- Reviewing Inventory Reports
- Processing a Cycle Count
- Processing a Tag Count
- Entering Kits
- Processing Lots

Sales Order Management

- Entering Sales Orders
- Working with Additional Order Entry and Release
- Working with Sales Order Information
- Processing Sales Orders
- Processing End of Day Applications
- Working with Pricing
- Working with Preferences
- Working with System Setup

Procurement

- Entering Purchase Orders
- Working with Purchase Orders
- Printing Purchase Order Information
- Processing Receipts
- Printing Receipt Information
- Processing Vouchers
- Printing Vouchers Information
- Working with Landed Costs
- Processing Special Orders
- Processing Approvals
- Working with Receipt Routing

Working with Supplier Management

Processing Rebates

Working with Order Updates

Product Data Management and Shop Floor Control

Working With Bills of Material

Working With Work Centers

Working With Routings

Working With Lead Times

Working with Engineering Change Management

Reviewing Manufacturing Setup

Creating Work Orders

Reviewing Component Availability

Managing Shortage Information

Reviewing Work Order Schedules

Reviewing Work Order Transactions

Requirements Planning and Production Scheduling

Reviewing Item Master and Branch Plant

Setting up MRP/DRP/CRP

Forecasting

Planning Single Facility

Reviewing an Example

Planning Multi Facility

Setting up Forecast Consumption

Scheduling Supplier Release

Planning Capacity Requirements

Planning Resource Requirements

Product Costing and Manufacturing Accounting

Setting up Product Costing

Reviewing BOM and Routing

Creating Simulated Cost Components

Working with Simulated Cost Components

Updating Frozen Costs

Reviewing Costing Information

Working with Additional Costing Features

Working with Work Orders

Creating Journal Entries

Reviewing Variances

Working with Next Numbers

Posting to General Ledger

CONTACT US

For more information on UPK and application specific content for Oracle application product families go to <http://www.oracle.com/goto/upk/user-productivity-kit.html>.

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