

# TUTOR 11i EDUCATION SOLUTIONS

## TUTOR 4 WEEK

ORACLE UNIVERSITY  
LEARN ORACLE FROM ORACLE

### BENEFITS

Tutor 4 Week from Oracle University provides your organization with:

- Set up and quality check of your Tutor software installation
- Cost-effective processes to quickly get up to speed on Oracle Tutor
- Easy methods to customize process documentation and training materials for your business processes
- Increased awareness of challenges and opportunities for documenting processes and creating courseware
- Actions and an outlined plan for ongoing success
- Techniques to add your specific business process information into Oracle applications online help
- Proven processes to streamline content development for instructor led training
- First pass procedure editing experience
- Expert Tutor help when you need it

*Oracle University offers comprehensive education solutions to accelerate job-specific end user documentation and training tailored to your business. Oracle Tutor 11i education solutions teach just what you need to know to speed the delivery of easy to update, online business critical process documents and training materials.*

### Power Up Your Oracle Tutor Solution

The Oracle Tutor 4 Week Solution teaches all of the Tutor basics, guides client implementers on set-up, outlines a training plan, and provides initial direction on using Tutor in your organization. The workshop lessons and labs power your applications implementation by providing skills to capture custom business processes, configure your Oracle Tutor content repository, and publish documentation. Targeted for Oracle Tutor customers with broad documentation and training needs, this 20-day solution includes the following:



- **Technical Assistance (1 day):** These services include assistance from an Oracle Tutor implementation consultant to ensure software has been properly installed, documents are available and ready for editing, and your environment is established to begin work sessions.
- **Orientation/Strategy (1 day):** This workshop explains how Tutor can be successfully deployed to meet the needs of the organization by bringing together the resources needed to develop the strategy, define staff involvement, and create an implementation plan.
- **Author and Publisher I (2 days):** Designed for your online content editing staff, this workshop describes how to use the Tutor Authoring and Publisher tools to create job related desk manuals.
- **Training Plan (1 day):** These services include assistance from an Oracle Tutor consultant to establish a Tutor project plan with realistic deliverable dates that ensure the documentation is complete and training can be conducted according to your plan.
- **Procedure Editing Workshop (3 days):** This workshop describes and conducts procedure editing from the repository of model documents. It also covers methods for using procedures and supporting documents to create robust, desk manuals that best meet end user needs.
- **Online Help (3 days):** This workshop describes how to download, FTP, create, convert, modify, and HTML online help files for your Oracle Applications.

**TUTOR 11i EDUCATION SOLUTIONS**
**RELATED PRODUCTS AND SERVICES:**

The following products and services are complementary to Oracle University's Tutor 11i Education Solutions:

- Oracle iLearning Education Solutions
- eLearning Blueprint
- CART Content Development
- Oracle E-Business Suite

- **Publisher II (2 days):** Covering student guides, instructor guides, and modified Oracle online help, this workshop develops the necessary skills to ensure you have specific, job related training materials for every course and job role needed for end user training.
- **Courseware Editing Workshop (3 days):** Designed for instructors and subject matter experts, this workshop explains how to customize curricula materials to meet end user training needs through topic based, role based, or application based training materials.
- **Consulting (4 days):** Delivered throughout your Tutor rollout, these services provide additional support for creating and executing your Tutor project plan as well as defining creative solutions to any organizational challenges faced during your Tutor implementation.

Oracle University's Tutor 11i Education Solutions ensure the buy-in and performance of your end users by delivering just the right content to just the right person, in just the right job role, at just the right time.

**Get Started with Tutor 11i Education Solutions Now!**

To get started now, call an Oracle University Education Sales Representative at 1.800.328.6717, or visit: <http://www.oracle.com/start>, Keyword: OUSVS.