

CAMPUS COMMUNITY



IMPROVE COMMUNICATIONS

- Powerful, flexible communication generation
- Dynamic group creation
- Flexible external organization processes
- Positive self-service experience

Strengthening relationships and improving services for all your constituents are at the core of the value your institution provides. Serving as the central repository for person and organization data, PeopleSoft Campus Community captures, secures, and tracks prospect, applicant, student, alumni, donor, and organizational data. It delivers the biographic and demographic information you need and provides the framework for relationship management and transactions. Since all your institution's data is stored in a single repository and updated real-time, it is always current and accessible from any Web browser, anytime, anywhere.

Communicate and Manage

Communication is the key to building relationships. PeopleSoft Campus Community 9.0 provides institutions with more powerful and flexible communication-generation tools to create a variety of communication formats. It also provides you with the ability to easily create and select groups of prospects, applicants, students, alumni, and contributors and use the resulting population or groups in other applications. With this release we are also extending the use of the powerful Equation Engine tool that will allow your users to select individual records using complex criteria, manipulate the data, and pull it into a new or existing group.

Create and Manage Populations and Groups

To be successful and productive in their communications, your campus constituents need the flexibility to create and update groups of prospects, applicants, students, alumni, and contributors so they can easily create and deliver professional, targeted, specific communications that produce results they can manage and measure.

Population Selection

In Campus Community 9.0, we have introduced Population Selection, a framework that supports the collection of individual, organizational, or group identities. Once created, a population or group can be dynamically generated and reviewed before a process is executed.

Population Selection can be generated for use in the following processes:

- Admissions and Recruiting — Applicant/Prospect Delete
- Academic Advisement — Academic Advisement Batch Reporting
- Enrollment Services — Batch Transcripts

- Campus Community
 - 3C Engine
 - Communication Generation
 - Service Indicators
 - Student Groups
 - User ID Replacement Security
 - Population Update
- Contributor Relations — Audience/Initiative
- Financial Aid — Mass Packaging selection
- Financial Aid — Mass Repackaging
- Financial Aid — Aid Year Activate
- Financial Aid — Satisfactory Academic Progress
- Student Financials — Payment Plan enrollment
- Student Financials — Third Party contract enrollment

To make it easy and intuitive for your campus community users to create the populations they need to improve communications, Campus Community 9.0 gives users the choice of the following three selection tools:

Equation Engine

Often users want to use multiple criteria in selecting a population. For example, the Bursar’s office may want to assign a special handling indicator to a group of students based on specific financial and academic information. The Equation Engine allows users to select and create a population using complex criteria. Once selected, the user can manipulate the data they have selected to further refine the selection criteria of the group they are creating.

Mass Contract Select

Run Control ID: ljb [Report Manager](#) [Process Monitor](#) Run

Population Selection	
Selection Tool	Equation Engine Edit Prompts
Equation Name	SFPPSPPLTPC Edit Equation Preview Selection Results
Default Values	
Business Unit	PSUNV PeopleSoft University Bursar
Contract Number	534 Payment Plan
Reference Nbr	2435
Contract Status	Active ▼

[Review Results by Contract](#)

The Equation Engine tool allows use of complex criteria to select IDs.

External File

Sometimes your recruiters, alumni development staff, and others will want to bring in an external file to incorporate in the population they are creating. The External File selection tool gives them the ability to identify the external file, map its

contents, and use those contents as the basis for creating a population. External file data can be brought into the process from multiple sources including files (such as a worksheet) or data from another application in another department.

Process Student Groups

Run Control ID: [Report Manager](#) [Process Monitor](#)

Population Selection

Population Selection
Selection Tool
Attached File
File Mapping [Preview Selection Results](#)

Student Group Data

***Academic Institution** PeopleSoft University
***Student Group** Historical Preservation Socy
***Effective Date**
***Effective Status**
Comment

Student Override

Student Override

#	EmpID	Name	Effective Date	Effective Status	
1	<input type="text" value="AA0001"/> <input type="button" value="Find"/>	Adams, Kimberly	<input type="text" value="07/04/2006"/> <input type="button" value="Find"/>	<input type="text" value="Active"/>	<input type="button" value="+"/> <input type="button" value="-"/>

External File tool allows data to be uploaded and used in the population selection process.

PeopleSoft (PS) Query

The third method for creating a population uses the PeopleTools Query mechanism that allows a user to specify section criteria using the familiar query process which creates populations through run-time builds.

Population Update

Once a population is created, status information or other data about that population can be easily and dynamically updated on a regular basis so the data is always complete and current. This feature makes it easy for a user to choose the population and then automatically update, insert or remove a set of predefined field values for that population.

Campus Community 9.0 is including Population Update in the following business processes:

- Student Financial Aid Term
- Financial Aid Packaging Status Summary
- Enrollment Term Activation
- Student Variables (Information the institution deems necessary for processes like financial aid packaging or tuition calculation)

- Admission Application Recruitment Category
- Person Relationship with the Institution
- Student Career Assignment

Deliver Flexible, Institution-wide Communications

Timely communications that lead to action save time and resources, and make your community more productive and successful. With Campus Community 9.0, your users can:

- Automate the assignment of communications, checklists, and comments based on institutional rules.
- Produce and track multiple types of communications in a variety of formats.
- Create and maintain custom communication and report formats.
- Send communications to multiple persons, departments, or locations.
- Select the preferred mode and language when receiving communications
- Create a single communication that pulls information from multiple administrative functions so the recipient gets one communications, not several that are each on a different topic.

Track Internal and External Contacts

The communication feature in PeopleSoft Campus Community lets you monitor and analyze all contacts with individuals or organizations, both inside and outside your institution.

- Track all incoming and outgoing communication—letters, e-mail, telephone calls, personal contact, and faxes. Record the date, time, staff member involved, and other comments.
- Organize communications by general category, specific context, or method of contact.
- View communications, generated by other offices, that impact your office.
- Generate correspondence online.

Create Flexible Checklists

You can create checklists to automate specific activities, such as processing applications, organizing recruitment mailings, assigning tasks to staff members, and more.

- Assign due dates to individual checklist items and entire checklists.
- Initiate specific tasks automatically.
- Automate the admissions and financial aid application process by designing requirement lists with items that student or staff must accomplish.
- Automate communications by creating communication lists of letters to be sent to a person over a period of time.
- Track the amount and due dates of a person's promise-to-pay.

Campus Community greatly improves an institution's ability and flexibility to communicate with external contacts, groups, and organizations.

Plan Events

Use the event management features to plan and monitor events for your organization.

- Define the types of events you will be planning.
- Create resource codes for any resources required during an event.
- Set up staff codes to identify staffing needs for an event.
- Create event templates for assigning staff and resources to events.
- Track event attendance.
- Use event summary panels to review information about a specific event.

Manage Committees

PeopleSoft Campus Community simplifies the complex task of overseeing your institution's many committees.

- Define committee types and roles.
- Create committees and identify specific members.
- Maintain committee history and membership.

Manage Relationships and Communications

The relationships feature lets you define reciprocal relationships and manage joint communications.

- Maintain reciprocal relationships. Assign effective dates for easy review of relationship change history.
- Track information about the relationship between two individuals and demographic data about each individual.
- Track reciprocal relationships between two people and generate one communication addressed to both parties.
- Set up personalized salutations to use on joint communications.
- Automate joint communications.

Manage Data

PeopleSoft Campus Community provides comprehensive, secure, and flexible ways to manage basic data about individuals and organizations.

Self-Service

Campus Community 9.0 includes improvements to the user experience and self-service capabilities so your students, faculty, staff, and alumni receive better access to their information and can help you keep data current.

Personal Data Summary Page

The Personal Data Summary page is intended as the jumping-off point for all self-service information related to a person's bio-demographic and résumé-type information. Any person authorized by the institution can use this page, not just students. So your expanded community which includes faculty, staff, alumni,

prospects, donors, and others can take advantage of this new functionality.

The user interface has been re-designed for easier, more intuitive navigation. Users can more easily find the right tabs to update or add information.

Betty 's Personal Data Summary

Personal Information		Holds No Holds.								
Names Emergency Contacts Internet Addresses Demographic Data	Contact Information <table border="1"> <tr> <td>Home Address</td> <td>Campus Address</td> </tr> <tr> <td>643 Robinson St Buffalo, NY 74940</td> <td>None</td> </tr> <tr> <td>Home Phone</td> <td>Campus Email</td> </tr> <tr> <td>555/123-4567</td> <td>None</td> </tr> </table>	Home Address	Campus Address	643 Robinson St Buffalo, NY 74940	None	Home Phone	Campus Email	555/123-4567	None	To Do List No To Do's.
Home Address	Campus Address									
643 Robinson St Buffalo, NY 74940	None									
Home Phone	Campus Email									
555/123-4567	None									
Security Settings Personal Identification Number FERPA Restrictions User Preferences										
Credentials Information Languages Licenses and Certificates Memberships Work Experience										
Participation Information Publications Extracurricular Activities Honors/Awards										

The personal data page contains résumé-type information.

The personal data summary page lets you and your authorized users:

Track Name and Address Data

- Maintain multiple names and addresses for individuals. Assign effective dates for each, enabling easy review of name and address change history.
- Maintain department name, contact, and location information for internal and external organizations.
- Automatically apply future-dated addresses for individuals, including addresses that recur at the same time every year.
- Search on address usage and types.
- Include e-mail and URLs for individuals and organizations.
- Let individuals maintain their own names, addresses, e-mail, URLs, and telephone numbers.
- Allow individuals to enter one address with multiple address types.
- Store each name part, such as first name and last name, in separate fields.
- Select a country and display address fields in the format of that country.

Manage Supplemental Data

- Track residency information, including residency decisions, self-reported information, appeals, exceptions, and change history to residency status.
- Capture medical information and emergency contact data.
- Track relationship of individuals to your institution, such as prospect, student, alumnus, or employee.

- Maintain information on publications authored by an individual, the languages they can write or speak, their extracurricular activities, and other accomplishments of interest to your institution.
- Let individuals maintain their own personal identification number, user preferences, publications, extracurricular activities, and emergency contact data.
- Allow individuals to control their own directory information data elements and determine which information can be published based on your institution’s FERPA rules.
- Let individuals view their own demographic data, honors and awards, holds, and to-do lists.

Personal Data Summary Options

Last Update DateTime: 08/07/06 11:26:4 User ID: PS

Description: _____

Contact Information

Type of addresses to display

Address Box 1 (left): HOME Home Address Box 2 (right): CAMP Campus

Address Box 1 Link Label: Home Address Address Box 2 Link Label: Campus Address

Display Phone Type: Home Display E-mail Type: Campus

Phone Link Label: Home Phone Email Link Label: Campus Email

Privacy settings link: _____

Holds Section

Show: 05 holds at a time

Display monetary value

To Do List Section

Show: 05 To Do's at a time

Save Notify Add Update/Display

The summary pages are conveniently accessible so student information is easily updated.

Use Administrative Service Tools

PeopleSoft Campus Community utilities and service tools are used throughout Student Administration and Contributor Relations. These tools give administrative staff more flexibility and control over the management and security of core information about people and organizations.

- Apply service indicators—both positive and negative—to an individual’s record.
- Create and select populations for mass assigning and release of service indicators, based on date ranges or term values.
- Control visibility of service indicators in self-service.
- Prevent duplicate records by applying configurable searching criteria and matching results for any business process.
- Use masking options to protect the display of sensitive data.

- Build community directories.
- Control personal data types for the self-service environment.
- Define fields and publications for managing Family Educational Rights and Privacy Act (FERPA) information.
- Define and record comments on an individual's record.

Extend Your Reach with Campus Self Service

PeopleSoft Campus Community is pre-integrated with PeopleSoft Campus Self Service to extend the reach of your online enterprise. When you use PeopleSoft Campus Self Service in conjunction with PeopleSoft Campus Community, your constituents can keep their personal information up-to-date; use directories to locate students, faculty, staff, or alumni; and access online services instantly.

Oracle's PeopleSoft Campus Community Datasheet
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