



**Oracle OpenWorld 2008**  
**September 21 - 25**  
**Moscone Convention Center**  
**San Francisco, CA**

**Show Information**

**EXHIBITION HALLS**

Exhibit Hall Aisle Carpet: Black  
 Booth Drape: Black  
 Booth Package includes: 8' high black back-drape, 3' high black siderail, and (1) 7" x 44" ID sign

**BADGING**

**Temporary Badges - Move-In**

Temporary expiring wristbands will be used for exhibiting company employees, booth builders/designers and anyone associated with your booth that is working during move-in/installation and move-out. Temporary wristbands will be available in front of the Exhibition Hall entrances at Moscone West and Moscone South and distributed by Security. Company business card and photo ID required.

**Exhibitor Staff**

Exhibitor Badges are valid Saturday, September 20th through Thursday, September 25th. Exhibitors may pick up their badges beginning on Saturday, September 20th at 9:00 a.m. in Moscone South or Moscone West Exhibitor Registration. Please make sure you wear your badges at all times.

As an exhibitor staff, you will have access to the Exhibition Halls two hours before and two hours after the official hall hours. Please contact the OpenWorld Exhibits Show Management at +1.650.506.0001 or [openworldpartner\\_us@oracle.com](mailto:openworldpartner_us@oracle.com) for access to the hall beyond this time frame. Note: All requests are subject to approval by the OpenWorld Exhibits Show Management Team.

**SHOW SCHEDULE**

- ◆ Please review Union Guidelines (Section 3) and Showsite Labor (Section 7)
- ◆ Targeted Move-In Section Floor Plans - pages 2.3 - 2.4

**Exhibitor Move-in**

<u>EXHIBITION HALL</u>	<u>DAY</u>	<u>DATE</u>	<u>SECTION</u>	<u>TIME</u>
Moscone South	Thursday	September 18	A - Green	8:00 a.m. - 12:00 p.m.
			B - Yellow	1:00 p.m. - 5:00 p.m.
	Friday	September 19	C - Blue	8:00 a.m. - 12:00 p.m.
			D - Red	1:00 p.m. - 5:00 p.m.
South-West	Saturday	September 20	All	8:00 a.m. - 6:00 p.m.
	Sunday	September 21	All	8:00 a.m. - 3:00 p.m.

**Exhibitor Move-out**

<u>EXHIBITION HALL</u>	<u>DAY</u>	<u>DATE</u>	<u>SECTION</u>	<u>TIME</u>
South - West	Thursday	September 25	All	1:30 p.m. - 10:00 p.m.
	Friday	September 26	All	7:00 a.m. - 2:00 p.m.

**NOTE:** All exhibitor materials must be removed by 10:00 a.m. on Saturday, September 27, 2008. Check with Champion Exposition Services for shipping assistance (pages 6.6 - 6.12).

**Exhibition Hall Hours**

<u>EXHIBITION HALL</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>
South - West	Monday	September 22	11:00 a.m. - 6:00 p.m.
	Tuesday	September 23	9:00 a.m. - 6:00 p.m.
	Wednesday	September 24	10:00 a.m. - 11:30 a.m. (dedicated hours) 9:00 a.m. - 6:00 p.m.
	Thursday	September 25	10:00 a.m. - 11:30 a.m. (dedicated hours) 9:00 a.m. - 1:30 p.m.



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# Quick Facts All Exhibitors

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## Show Information

### SHIPPING INFORMATION

#### Advance Shipping - Warehouse

Champion Exposition Services deadline for advance shipments is **September 12, 2008**. Use the Advance Shipping - Warehouse labels on page 6.8. All shipments must be prepaid. Shipments arriving after **September 12, 2008** are subject to additional fees. All shipments must be consigned as follows:

#### Warehouse Advance Shipping

Partner Name \_\_\_\_\_ Booth # \_\_\_\_\_  
Oracle OpenWorld 2008  
c/o Champion Exposition Services  
Yellow Transportation  
201 Haskins Way  
South San Francisco, CA 94080

#### Shipping - Showsite

Champion Exposition Services will begin accepting exhibitor shipments at Moscone South and West **September 18, 2008**. **Please refer to the Targeted Floor Plans (pages 2.3 and 2.4)**. Use the Showsite labels on pages 6.9 and 6.10. Due to storage constraints, shipments arriving prior to September 18, 2008 will be refused by the Moscone Center. All shipments must be consigned as follows:

#### Showsite Moscone South

Partner Name \_\_\_\_\_ Booth # \_\_\_\_\_  
Oracle OpenWorld 2008  
c/o Champion Exposition Services  
Moscone Center - South Hall  
747 Howard Street  
San Francisco, CA 94103

#### Showsite Moscone West

Partner Name \_\_\_\_\_ Booth # \_\_\_\_\_  
Oracle OpenWorld 2008  
c/o Champion Exposition Services  
Moscone Center - West Hall  
800 Howard Street  
San Francisco, CA 94103

### CHAMPION EXPOSITION SERVICES

#### Champion Discount Deadlines

To ensure you take advantage of August and September pre-show cost savings, review the Exhibitor Deadlines Order Worksheet on page 4.3.

#### Champion Services Policy

All orders and services must be paid in full prior to the close of the show. For your convenience, Visa, MasterCard, American Express, company checks and cash will be accepted. A credit card authorization form is enclosed for your use and must accompany ALL ORDERS regardless of preferred method of payment, before goods and services will be rendered. To qualify for discount prices on the additional services you may require, full payment must be included with your order and received by the deadline date indicated. Orders without payment will be processed at higher rates. Please include the 8.5% Sales Tax where applicable.

#### Champion Online Ordering

Champion's internet service is available for your convenience. See page 4.6 for details.

Champion is eager to assist you with facilitating a successful Oracle OpenWorld 2008 experience.

Champion Exposition Services  
139 Campanelli Drive, Middleboro, MA 02346  
Tel: 800 723-1123  
Outside U.S. 001 508 923-5200  
Fax: 508 946-1019  
[help@championexpo.com](mailto:help@championexpo.com)