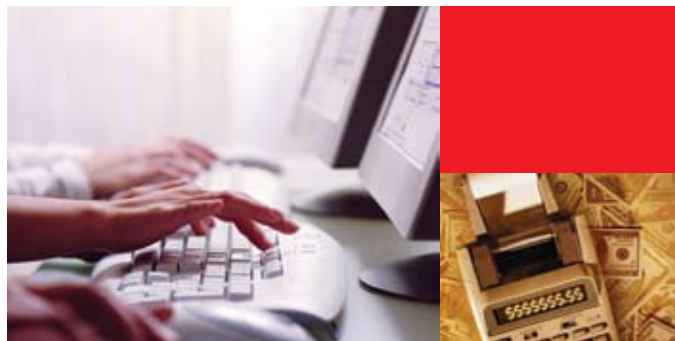


## Streamlining Accounts Payable



Complex accounts payable processes can produce huge volumes of documents. Oracle Imaging and Process Management and best-practice deployment services can streamline that process to create efficiencies and generate return on investment.

“With Oracle Imaging and Process Management, it’s much easier to locate invoices during processing. Vendors get paid on time more often, and electronic invoice approval and routing helps time-sensitive invoices make it through the system quicker.”

**Sean Murphy**  
Technology Administrator  
Coca-Cola Bottling Co. Consolidated

“We actually acquired a number of additional real estate properties but didn’t add any more AP clerks. With our Oracle-powered accounts payable solution, we are able to process more invoices without increasing our staff.”

**Robert Lieberman**  
Vice President and CIO  
New Plan Excel Realty Trust

Accounts payable processes are often distributed in nature, require many approvals, and generate huge volumes of paper and electronic documents that are difficult to effectively manage. As organizations seek to reduce costs and improve efficiency, manual and time-intensive processes such as accounts payable are an ideal place to start.

Oracle Imaging and Process Management provides a foundation for achieving process efficiency and maximizing investments in corporate systems. By automatically delivering critical business content, and integrating transaction documents and information into common business processes and third-party applications, Oracle Imaging and Process Management drives return on investment (ROI) throughout the organization.

The Oracle accounts payable solution allows companies to achieve process efficiencies and cost savings in three key areas:

- Capture, storage, and retrieval of data and documents

- Automation of critical business processes to drive efficiency
- Sharing of information and extension of processes to internal and external resources

The Oracle solution for accounts payable consists of leading imaging and business process management software combined with best-practice deployment services. The solution, based on hundreds of accounts payable implementations, streamlines the processing and approval of invoices, while leveraging enterprise resource planning (ERP) and line-of-business (LOB) applications. As a result, deploying companies reduce operational costs, comply with regulatory requirements, and improve customer and vendor service.

### **Easily Capture Documents and Reports**

Capture technology allows payables users to easily capture documents and reports, perform external database queries for indexing, and use other image processing capabilities, such as bar code recognition, black border removal, and despeckle.

**Fact:** Many organizations need to store, access, and analyze computer-generated reports and forms—such as invoices, purchase orders, billing statements, and payroll histories—in a timely and efficient manner.

Powerful imaging and electronic report management functionality allows open capture, management, retrieval, and display capabilities for the wide variety of content surrounding payables transactions. From purchase orders and invoices to bills of lading and proof-of-delivery documents, Oracle Imaging and Process Management handles all business transaction information, including scanned documents, faxes, HTML, XML, electronic forms, electronic data interchange, e-mail, and LOB data and reports.

### **Identify, Classify, and Manage All Forms of Accounts Payable Information**

Fixed records management technology helps managers and employees identify, classify, track, and manage all forms of accounts payable information, from inception through the end of the content lifecycle. The technology manages all types of corporate records, regardless of whether the record is in the form of a physical document, an e-mail with attachments, or an electronic spreadsheet. Oracle Imaging and Process Management allows users to create retention policies, organize and retain documents and other assets for legally required amounts of time, and provide quick, on-demand access to those documents and assets.

### **Efficiently Manage Workflow**

Business process management and workflow technology efficiently manages an organization's entire business process by connecting all enterprise systems. By enabling the auto-

matic routing and management of transaction information such as purchase orders and invoices, Oracle Imaging and Process Management helps businesses expand the corporate environment to anyone virtually anywhere—streamlining work steps and improving communication among all users.

### **Comply with Regulatory Requirements**

In addition to streamlining accounts payable processes, Oracle's business process management capabilities work hand-in-hand with compliance initiatives to achieve an enterprisewide compliance framework. For example, formally documenting in detail each event, action, or task within an automated process such as accounts payable plays a pivotal role in an organization's auditing process.

### **Seamlessly Integrate into ERP and LOB Applications**

ERP integration allows companies to seamlessly enable a single interface to all payables transaction content and extend automated processes into ERP and LOB applications. ERP integration can be launched from a variety of client desktops, including the Web or Windows client within Oracle Imaging and Process Management and the ERP or LOB client. Oracle Imaging and Process Management is integrated with leading ERP and LOB systems—including Oracle's PeopleSoft Enterprise, Oracle's JD Edwards EnterpriseOne, Oracle E-Business Suite, Microsoft Business Solutions, SAP, Lawson, and Baan—enabling significant



improvements in response times, elimination of time-consuming duplicate data entry, increases in processing efficiencies, and enhanced levels of service.

### **Implement Best-Practices Templates and a Prebuilt Payables Framework**

Oracle offers programs and tools designed to help you quickly implement the accounts payable solution using Oracle Imaging and Process Management. Based on best-practices knowledge gained by configuring and deploying numerous payables solutions, Oracle offers a streamlined, two-step methodology ensuring your rapid, successful implementation. This methodology, combined with our best-practices payables templates, facilitates quick assessment and capture of payables requirements, as well as rapid configuration and deployment of a solution, so you can begin realizing ROI immediately.

In addition, Oracle provides a prebuilt payables framework based on a full range of capabilities used in sophisticated accounts payable implementations. By leveraging customer-proven capture, workflow, business logic, and integration capabilities, Oracle enables reliable, scalable deployments that are simple to install and to use.

### **CONTACT US**

To learn more, call **+1.800.ORACLE1** to speak to an Oracle representative or visit [oracle.com/goto/contentmanagement](http://oracle.com/goto/contentmanagement)

Outside North America, visit [oracle.com/corporate/contact](http://oracle.com/corporate/contact) to find the phone number for your local Oracle office.