

# ORACLE AND KOFAX SOLUTION FOR ENTERPRISE INFORMATION MANAGEMENT

Paper-to-Digital with Kofax Capture Technology and Oracle Content DB

## ORACLE AND KOFAX INFORMATION MANAGEMENT



### KEY BENEFITS

- **Convert paper documents to usable digital information** and store in a secure document repository.
- **Streamline business processes** with the automatic conversion of paper documents to useful searchable electronic records.
- **Recordize documents instantly** when images and metadata are released from Kofax Ascent Capture to Oracle Content DB – the information lifecycle automatically determines the next action for the content.
- **Apply Policies and permissions automatically** to documents released from Kofax to Oracle Content DB.
- **Extend easily** with the ability to integrate content management into all enterprise applications using Web Services API's

*Regulatory compliance requirements, rising storage costs and decreased productivity are driving organizations in document-intensive industries to convert their paper-based information capital to more efficient electronic systems. Oracle Content Database (Oracle Content DB) and Kofax Capture Technology help you to reduce the human and financial costs and risks associated with managing large volumes of physical documents, with a comprehensive paper-to-digital solution. The Oracle and Kofax solution enables the consistent capture and management of enterprise data throughout the information lifecycle – from document capture and creation, right through to retention and disposal.*

### Complete enterprise paper-to-digital conversion and content management

Many organizations today are managing both paper and digital content despite the high cost of physical document storage, difficulty in locating information and physical restrictions needed to secure the content. The combination of Oracle Content DB and Kofax Ascent Capture enables organizations to automatically convert paper documents and forms into reliable, retrievable information for your business applications.

Kofax's Ascent Capture electronic data and document capture platform is tightly integrated with Oracle Content DB to provide a comprehensive document management solution that enables Oracle Content DB users to access information from multiple sources through a single repository. With the assignment of permissions, metadata, lifecycle status and storage location all determined by business rules, all processing can be done unattended with information automatically released to Oracle Content DB. Kofax Ascent Capture even maps extracted metadata to Oracle Content DB categories and attributes for easy indexing and retrieval of information.

The integrated Ascent Capture and Oracle Content DB solution ensures that organizations can manage and gain competitive advantage from all sources of unstructured data – whether paper documents, XML streams, legacy print streams, emails, or electronic documents. Ascent Capture is a proven solution providing consistent, robust capture, classification, verification, management and delivery of all these sources to the Oracle Content DB repository.

The Kofax and Oracle solution allows organizations to streamline the entire document lifecycle. Content evolves from *Capture* or *Creation* to *Retention* or *Disposition*. Paper documents can now be converted to digital and follow the same lifecycle as electronic documents.

All enterprise content is stored in one repository, which is available as a single source of truth to drive other business processes.



The integrated Kofax Ascent Capture and Oracle Content DB solution provides users with the ability to:

- Collect data from any source – scanners, digital copiers, fax servers or from electronic documents and data such as office documents and e-forms
- Transform the data by extraction, authentication, classification and indexing, into useful, searchable information
- Deliver the information seamlessly into appropriate Oracle Content DB folders, archives and workflows.

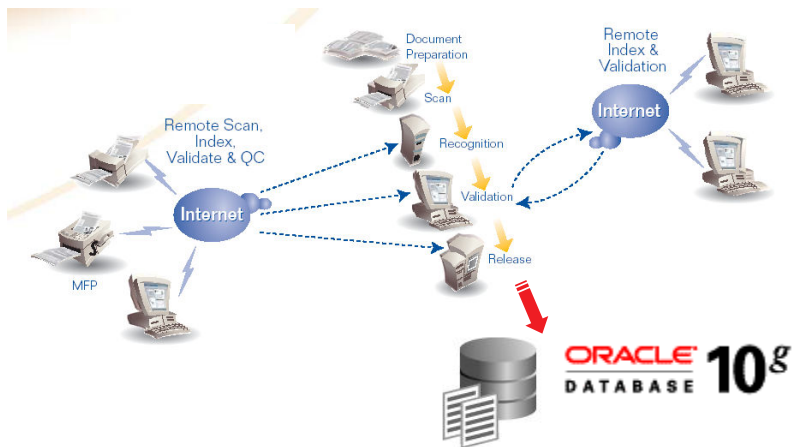
The total document solution by Oracle and Kofax is a tight integration to provide a comprehensive production capture solution for your business information that complements the inherent electronic document management of Oracle Content DB.

**Kofax Ascent Capture**

Kofax products work seamlessly between scanners and Oracle Content DB. Automatic classification, indexing and data extraction make document capture faster and reduce costs while improving the quality of your scanned data and documents.

- Ascent Capture boasts the fastest, most flexible scanning and automated indexing
- Ascent Capture automatically identifies forms and performs highly accurate recognition of handwriting (ICR), machine print (OCR), check marks (OMR) and bar codes to extract even the toughest data from scanned images
- Ascent Capture delivers all three key features of production capture -- document capture, data capture, and Internet capture -- in a single, cost effective application

Ascent Capture has proven to be one of the most powerful, reliable, customizable platforms for large, complex data and document capture operations.



**Oracle Content DB**

Oracle Content DB is a truly enterprise-scalable and secure content management solution that extends the value of content by making it accessible to all workers, while reducing business risk and facilitating regulatory compliance. Oracle Content DB delivers a high level of content management functionality, usability, and expandability. It also provides precisely the tools and facilities needed to manage the content explosion, reduce risk

associated with information discovery and information loss, and establish a broad range of content compliance policies.

This easy-to-use solution offers multiple access points— from a highly interactive and dynamic Web interface that allows content to be accessed anytime, anywhere; to Oracle Drive, which allows end users to use Windows Explorer to access documents; and with the use of Oracle Content DB' Web service APIs, organizations can facilitate integration with other applications. The ease of use and multiple modes of access offer an application that can be used throughout the company, with no training needed, saving you time and money. And because a record is stored only once, you can be sure you are getting the correct information every time it is accessed. Plus, you are saving valuable server space, lowering your total cost of ownership.

With regulatory compliance issues becoming increasingly important, the dynamic records management Web user interface with secure login permits file plan-based record organization, record search, and flexible classification and retention policy management. So if you need to access or provide any records for business reasons, research, or litigation, you can find them quickly and know they are accurate and unchanged. Oracle Content DB also supports workflow through the Oracle BPEL Process Manager and includes powerful capabilities that allow workflows to be associated with specific folders and automatically triggered when events such as document check-in or deletion occur in those folders. When Oracle Content DB is joined with Kofax Ascent Capture, you have a superior total document solution that meets all your content scanning, storage and retrieval needs.

### **Take the Next Step**

The Kofax and Oracle alliance provides you with a total document solution for scanning, storing and retrieving your information. Kofax and Oracle have together developed release scripts to easily configure business flows that will address your paper to digital needs. This partnership helps mutual customers receive the maximum benefit from their information — at every stage of the information lifecycle. When you choose this Kofax-Oracle solution, you know you will benefit from the excellence and expertise of both companies.

To learn more about this affordable, easy-to-use joint solution for your entire enterprise, call your Kofax or Oracle sales representative, or visit our websites at [www.kofax.com](http://www.kofax.com) or [www.oracle.com](http://www.oracle.com).

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