

# PEOPLESOFT BILLING

## KEY FEATURES

- Configure invoices to meet your customers' needs.
- Manage all your billing activities from the Billing WorkCenter
- Quickly create bills and invoices with Express Bill Entry
- Easily customize existing invoice examples
- Create bills in different languages and currencies
- Create and manage credits and re-bills
- Streamline accounting and revenue recognition
- Define billing cycles and schedules specific to individual customers
- Simplify bill presentment
- Integrate with other PeopleSoft applications
- Support federal accounting requirements
- Integrate with third party credit card vendors for credit card authorizations

Oracle's PeopleSoft Billing is a billing management application that streamlines the billing process and allows organizations to create individualized billing to optimize collections.

PeopleSoft Billing delivers the functionality and flexibility to manage billing activities that meet business needs. With PeopleSoft Billing, organizations can leverage the online architecture to mold the system into a state-of-the-art solution for their most complex billing requirements.

## Gain Performance with Flexible System Design

PeopleSoft Billing simplifies your billing process by dramatically reducing repetitive data entry. Our applications take advantage of the power of relational database technology, reducing data entry and maintenance, ensuring consistency, and providing a flexible scheme for modeling your business. You can manage all your billing activities from the Billing WorkCenter that will allow your users to manage their daily work, review exceptions, view reports and take needed actions.

Business Unit	Invoice	Bill To	Customer Name	Invoice Amount	Currency	Status
US001	RE-00006620	1010	Florence Garden	77,144.02 USD	FNL	
US001	RE-00006621	1010	Florence Garden	50,295.71 USD	FNL	
US001	OE-00091098	1002	Easy Solutions	15,200.00 USD	FNL	
US001	RE-00006632	1010	Florence Garden	2,235.00 USD	FNL	
US001	RE-00006633	1010	Florence Garden	1,515.00 USD	FNL	
US001	0000678518	EBLLCC101	Johnson Landscaping	1,362.50 USD	FNL	
US001	0000678515	EBLLCC101	Johnson Landscaping	574.00 USD	FNL	
US001	DEMO123	1001	Aper Systems	17,500.00 USD	NEW	
US001	0000678503	1000	Alliance Group	9,749.60 USD	NEW	
US001	0000678479	1000	Alliance Group	7,916.67 USD	NEW	
				Totals by Currency	662,767.50 USD	

**Figure 1. Billing WorkCenter allows users to manage all their billing activities from a centralized work area.**

Our approach to managing bill cycles and streamlining processes enables you to:

- Define unlimited numbers of business units.
- Relate one or multiple billing business units to a single general ledger business unit.
- Roll up business units for summary reporting at multiple levels.
- Streamline information storage by sharing control tables across business units.
- Support other PeopleSoft products and third-party systems.
- Leverage enhanced search capabilities to narrow searches by selecting multiple fields with range capabilities.

### Streamline Bill Creation Process

PeopleSoft Billing takes advantage of both automated and online bill entry, enabling you to enter information directly or import the information from an external system or other PeopleSoft applications. With bill entry, you can create, make adjustments to, approve, and process bills online. You can:

- Review, approve, and correct billing activity online.
- Approve credits and re-bills using the Approvals Workflow Framework.
- Add new bill lines and clone existing ones in bulk with Express Bill Entry
- Streamline manual bill entry with extensive business unit, bill type, and customer level defaults.
- Record unlimited bill lines with definable line types.
- Establish one or multiple accounting entries per bill line.
- Segregate billing activity by business unit, bill type, bill source, or billing cycle.
- Process adjustments and review historical audit trail of adjustment invoices online.
- Define operator-assigned or system-generated invoice numbering with multipart capability.
- Store standard or nonstandard notes for both bill headers and bill lines.
- Email an invoice image or PDF as an attachment to customers.

### Benefit From Comprehensive Billing Management

PeopleSoft Billing enables you to create invoices to reflect your business requirements. You can streamline recurring billing for activities like rental invoices or standing purchase orders. And you can use installment billing to invoice customers in segments, with the total amount due divided equally, by percentage, or according to your configured definition. For federal invoicing, PeopleSoft Billing fully supports federal accounting requirements with entry event codes and reimbursement agreements.

Number	Generate Date	Invoice	Installment Amount	Service Charge Amount
1	07/10/2000	0000678485	3,166.67	5.00
2	08/10/2000	NEXT	3,166.67	5.00
3	09/10/2000	NEXT	3,166.67	5.00
4	10/10/2000	NEXT	3,166.67	5.00
5	11/10/2000	NEXT	3,166.67	5.00

**Figure 2. With installment billing, you can create flexible payments, supporting complex billing options to meet your business needs.**

Our comprehensive bill management enables you to:

- Generate recurring invoices.
- Support multiple methods of deferring revenue.
  - Process inter-unit and intra-unit accounting and billing.
  - Use installment billing to structure flexible payment plans.
  - Recognize accrued revenue for non-invoiced activities.
  - Create consolidated billing invoices.
  - Generate full or partial credit and re-invoice bill.
  - Provide budget checking and correct accounting entries with Commitment Control.
  - Apply multilevel percentage or specific amount discounts and surcharges.
  - Support zero and credit balance invoices.
  - Apply sales tax at bill line level using PeopleSoft tax tables or leading third-party tax vendors.
  - Specify whether taxes be calculated by the seller on free items on customer invoices.
  - Support online credit card authorization and credit card payment settlement.
  - Support card verification value (CVV) for credit card processing.
  - Integrate with third party processor to process credit card information.
  - Simplify approvals of multiple invoices using the bill status change utility.
  - Create and post accounting entries to reflect invoicing activities.
  - Support federal accounting requirements with entry event codes and reimbursement agreements on federal invoices.
  - Manage ship-to, sold-to, and service-to customer information, in addition to bill-to customer information.
- Invoice bills across multiple billing business units in a single run, or invoice a single consolidated bill across multiple billing or general ledger business units.
- Use extensive bill-inquiry and operator-controlled online bill search and query capabilities.
- Delay billing until paid by specifying hold days on customer bill-to options and holding them until the date on the billing header components.

**Attach and Detach Bills**

Unit: US001      Bill To: 1000      Consol Inv: OE-00091073  
 Status: NEW      Media: Printer      Currency: USD

**Search Parameters**

\*Key Set:       Bill To ID:       Ref:       Value:   
 Unit:       Type:       Status:       Source:

1 To 6 Of 6      Currency Option:       Transaction Currency:       Search

**Invoices to Attach or Detach**      Personalize | Find | View All | First 1-4 of 6 Last

Select	Bill To	Consol Unit	Consolidated Invoice	Unit	Invoice	Invoice Date	Invoice Amount	Currency
<input type="checkbox"/>	1000	US001	RE-00006615	US001	RE-00006613	04/05/2006	24,757.11 USD	
<input type="checkbox"/>	1000	US001	OE-00091073	US001	OE-00091070		33,250.00 USD	
<input type="checkbox"/>	1000			US001	0000678599		56,000.00 USD	
<input type="checkbox"/>	1000			US001	0000678503	04/05/2006	9,749.60 USD	

              

**Figure 3. Select invoices to attach to create a consolidated bill.**

### Support Extensive Invoice Formatting

Create invoice formats to deliver bills that meet specific customer needs. By keeping up with a customer's invoicing requirements, you enable them to pay you more quickly.

- Modify invoice examples to meet your customer-specific invoicing requirements. Delivered examples include invoices for Oracle's PeopleSoft Enterprise Services Automation (ESA) and Oracle's PeopleSoft Order Management.
- Support multiple invoice formats, including standard federal bill formats and consolidated bill formats.
- Select the sequence of bill lines using predefined sorting criteria.
- Define billing cycles and schedules specific to individual customers.
- Generate pro forma and on-demand bills.
- Support EDI transmission of your invoices.
- Support courtesy paper copies of your invoices to multiple addresses.
- Modify or create customized invoices using the Oracle XML Publisher as a new print option for invoices. Using the Oracle XML Publisher enables you to modify, create, and customize reports using consolidated and non-consolidated invoice templates.
- Render an invoice image using XML Publisher online from the Bill Entry Components.

<b>ORACLE</b>		<b>PRO FORMA</b>				
		Invoice No:	0000678504			
		Invoice Date:	4/5/06			
		Page:	1 of 1			
<b>Please Remit To:</b> USA BANK 111 Montgomery Street Ste 111 San Francisco CA 94601 United States		<b>Customer Number:</b> 1001 <b>Payment Terms:</b> 2%10 Net45 <b>Due Date:</b> 5/20/06				
<b>Bill To:</b> Apex Systems Anna Anderson 2050 Gateway Place San Jose CA 95110 United States		<b>AMOUNT DUE:</b> 7,865.85 USD				
Amount Remitted						
For billing questions, please call 800-246-8000						
Line	Identifier	Description	Quantity	UOM	Unit Amt	Original Net Amount
1	CONSERV	Consulting Services	10.00	MHR	190.00	1,900.00
2	PR0010	Laser Printer	1.00	EA	1,900.00	1,900.00
3	DT5000	Desktop Computer	1.00	EA	3,500.00	3,500.00
4	LIM-01	Limited Service	10.00	UNT	57.40	574.00
<b>Subtotal:</b>						7,874.00
Total Discounts:						(200.00)
Sales/Use Taxes: ALC Alameda Co 2.50%						191.85
Total Taxes:						191.85
<b>Amount Due:</b>						<b>7,865.85</b>

Figure 4. Generate Pro Forma Invoice from Bill Entry components

- Create Billing invoice notices in the EDI X 12 formats with retransmission capability.

**Provide Fully Integrated Enterprise Solutions**

PeopleSoft Billing integrates with other PeopleSoft and third-party applications to create a single, end-to-end system for managing the billing process.

- Leverage integrations with PeopleSoft Order Management, Project Costing, Contracts, and Grants Management to bill product, services, and expense charges.
- Bill your intercompany inventory transfers across multiple countries from PeopleSoft Inventory.
- Receive direct return materials authorization (RMA) credits from PeopleSoft Order Management and PeopleSoft Inventory.
- Pass the credit card information captured in RMA to Billing to credit the proper credit cards.
- Receive credit and deduction payment claim information from PeopleSoft Promotions Management.
- Generate accounting entries at summary or detail level to PeopleSoft General Ledger.
- Share the same accounting environment defined in PeopleSoft General Ledger.
- Distribute pending items to PeopleSoft Receivables.
- Generate vouchers for PeopleSoft Payables.
- Leverage integration with PeopleSoft eBill Payment, our electronic bill presentment and payment product, for customer self-service.
- Drill down from PeopleSoft Billing to other PeopleSoft applications to access further detail.

- Use standardized application program interfaces (API) to create a centralized consolidation of information from external third-party and homegrown billing source systems.
- Extract information from PeopleSoft Contracts for Government Contract Progress Payment and Withholding information
- Leverage a common processing tool to meet OFAC requirements to identify customers on the Specially Designated Nationals (SDN) Lists.
- Integrate with Vertex and Taxware for tax calculation

### Configure Reporting

Flexibility in reporting enables you to access your billing information any way you choose.

- Use extensive accounting, control, and reconciliation reports provided with PeopleSoft Billing.
- Create SQR reports.
- Reprint AR, GL, and AP reports when you want to regenerate lost reports created from previous processes.
- Review key operational metrics using pivot grids



Figure 5. Pivot Grids provide key operational metrics highlighting bottlenecks

### Meet Your Unique Global Requirements

A full range of accounting and reporting features for multinational organizations enables you to:

- Bill your customers in a different currency than your base currency.
- Print invoices in your customer's preferred language and currency.
- Print billing reports in the language of your user.
- Calculate VAT and create VAT invoices and reports.
- Assign sequencing numbers to documents to meet European reporting and control requirements.
- Use VAT tax at Declaration at Accounting Date functionality to help meet the

**KEY BENEFITS**

Office of Foreign Assets Control (OFAC) compliance.

- Leverage VAT in India functionality.

PEOPLESOFT BILLING  
HELPS YOU TO:

- Streamline bill creation
- Optimize collections
- Achieve a comprehensive bill management system

## RELATED PRODUCTS

- PeopleSoft Order Management
- PeopleSoft Inventory
- PeopleSoft Payables
- PeopleSoft eBill Payment
- PeopleSoft General Ledger
- PeopleSoft Receivables

## RELATED SERVICES

The following services are available from Oracle Support Services:

- Oracle Consulting Services
- Advanced Customer Services

**Oracle's PeopleSoft Financial Management Solutions**

Oracle's PeopleSoft Billing is part of an integrated family of financial accounting and analytic applications. These solutions provide flexible, best practice business processes and greater insight into performance – helping organizations worldwide to transform finance into a strategic advantage.

**Contact Us**

For more information about PeopleSoft Billing, please visit [oracle.com](http://oracle.com) or call +1.800.ORACLE1 to speak to an Oracle representative.



Oracle is committed to developing practices and products that help protect the environment

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