

# Oracle Expenses Cloud



Oracle® Expenses Cloud is a complete, end-to-end solution for digital expense management giving employees easy data entry options, and financial managers detailed spend information and policy-driven control. Online and mobile, along with spreadsheet entry options, automate travel entry details and approvals, reducing administrative headaches while still capturing essential data for effective cost management.

**KEY BUSINESS BENEFITS**

- Quick expense entry using mobile apps, GetThere integration or offline spreadsheets
- Greater accuracy and compliance with corporate card integration
- Simplified expense process definition
- Increased visibility of errors and fraud with sophisticated audit management

## Streamline Expense Processing and Reduce Costs

Oracle Expenses Cloud provides your organization with the tools to effectively manage the travel and expense process. With flexible payment options, versatile data entry methods, and personalizable user preferences, Oracle Expenses Cloud lets you enter, submit, approve, audit, and pay expense reports quickly while enforcing transparent, tight controls throughout your expense management process.

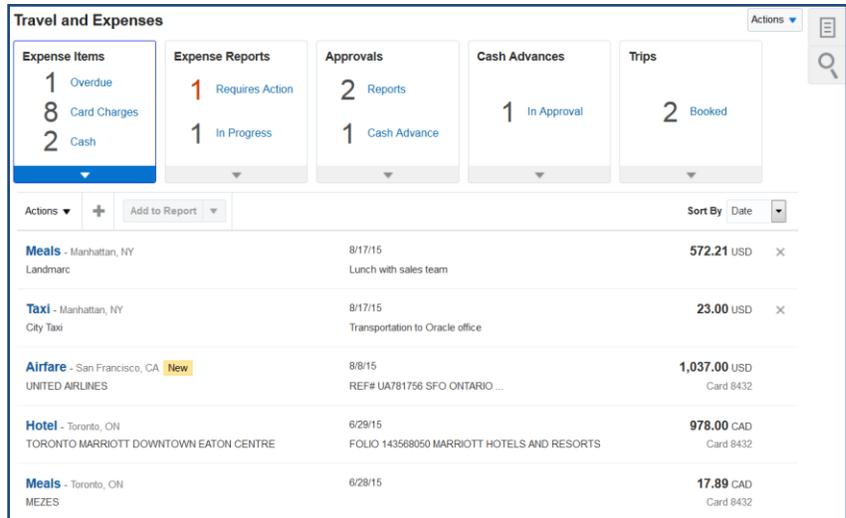


Figure 1: Travel and Expenses Work Area

The Travel and Expenses work area provides a clear overview of the status of your expense items, reports, cash advances, trips, and items that require action. This information is summarized into five infotiles that deliver clear, accurate and actionable information when you need it. Items requiring your action are highlighted in red, guiding you to take immediate action and make the right decisions.



**KEY FEATURES**

- Mobile entry for expenses
- Seamless integration with GetThere and corporate credit cards
- Automated support for accounting and project allocations
- Embedded transactional intelligence that guides approvers' decisions
- Out-of-the box imaging integration
- Unique approval routing for project and cost center expenses
- Integration with established payment processes and applications

**Simplify Expense Reporting and Increase Compliance**

Oracle Expenses Cloud offers extensive functionality to increase workforce productivity and satisfaction. For example, employees can enter and submit expense reports quickly and easily using integrated corporate card transactions along with cash expenses. Pre-populating reports with card transactions makes expense entry faster, increases data accuracy and reduces opportunities for fraud.

After expense reports are submitted, users can also withdraw submitted expense reports to make corrections and resubmit the correct report for approval. To support the need for entry on behalf of others, authorized delegates can enter expense reports for employees or get approval authority for a specified time or even indefinitely.

Today's users demand ERP systems reflect the ubiquity of digital technology they experience in their personal lives. To accommodate the increasing reliance on mobile devices, Oracle offers another entry method for expense capture, submission and approval while on the go. Fusion Mobile Expenses is a comprehensive solution supporting mobile entry for both iPhone and Android devices, leveraging common smartphone features such as photo capture for automated expense entry of receipts, voice capture to record expenses, GPS route tracking to calculate mileage, and multi-currency and location-based support using GPS location. Other innovative features use your contacts and calendar to select attendees for meals or other expenses while capturing the receipt on the spot and downloading credit card transactions. It's all in your smartphone so you can easily sync with Oracle Expenses Cloud for expense reporting.

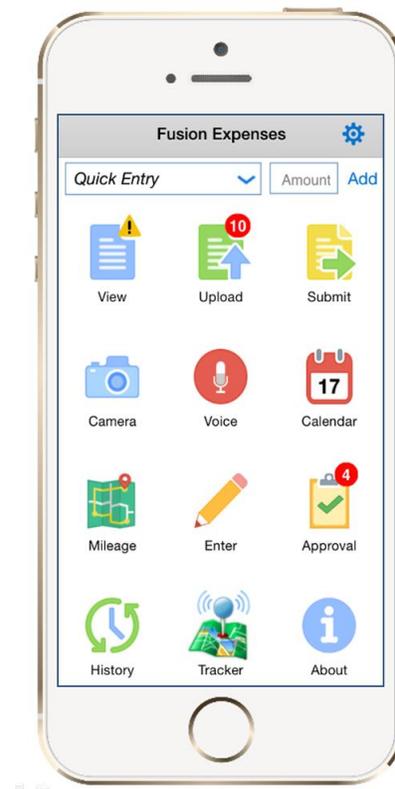


Figure 2: Integrated Fusion Mobile Expenses

**RELATED PRODUCTS**

- Oracle Financials Cloud
- Fusion Mobile Expenses
- Oracle Automated Invoice Processing
- Oracle Governance, Risk and Compliance
- Oracle Enterprise Performance Management Cloud

## Travel Integration Streamlines Employee Booking and Monitoring of Travel Costs and Compliance

The integration with the travel partner, GetThere, and Oracle Expenses Cloud improves the employee booking experience and provides visibility to travel costs and travel policy violations.

The travel booking site is accessible directly from the employees' Travel and Expenses work area and when a trip is booked, the trip data is automatically downloaded to the Expenses Cloud application, making it quicker and easier to create expense reports based on the trip details.

Managers, other approvers, and auditors can view the difference in the booked versus actual expense, as well as any booking policy violations with justifications. This helps approvers and auditors monitor travel costs and ensure that employees are in compliance with corporate travel policies.

### Improve Employee Productivity

Oracle Expenses Cloud integrates directly with Oracle Automated Invoice Processing for digital expense receipt management, giving organizations the flexibility to use a single digital solution across multiple business functions. Employees can submit digital images for faster reimbursement. These digital receipts can also be stored centrally for easy retrieval and review by managers and auditors. Oracle's robust solution for expense management can dramatically improve employee productivity and enhance user satisfaction.

### Control Expenses with Embedded Policy Enforcement

With Oracle Expenses Cloud you can shift from reactive to proactive maneuvers by setting policies, automating approvals and audits and analyzing expense trends. This approach helps to establish enterprise-wide policies for travel expenses and automates the review of reports for compliance that are industry best practices. Additional spend controls based on expense categories, such as accommodation, meals, and miscellaneous expenses, further enforce company policies by automatically highlighting them in approval notifications. These expense reports are then automatically selected for audit. Mining expense report and policy violations helps identify gaps in your travel policy and potential areas of fraud. When you give updates to management on your travel program, you have confidence that the information will help decision makers form new policies and evaluate employee compliance.

Oracle Expenses Cloud provides complete flexibility in how you want to view expenses. You can view them by management hierarchy, expense category, or policy violation type and frequency. Embedded analytics give you immediate visibility to the top spenders in your organization, complete with drill downs so you can review detailed expense receipts and expense policy violations. Spend Analysis reporting gives real-time ad-hoc reporting across expense categories, merchants, and locations, and analysis of employee expense across cost centers, employees and associated supervisory hierarchies.



## CONTACT US

For more information about Oracle Expenses Cloud, visit [oracle.com](http://oracle.com) or call +1.800.ORACLE1 to speak to an Oracle representative.

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## Integrated Cloud Applications &amp; Platform Services

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