Oracle’s User Productivity Kit (UPK) is a collaborative content development platform that drives end-user and project team productivity throughout all phases of the software ownership lifecycle. UPK pre-built application specific content provides significant additional benefit beyond the UPK Developer for enterprises deploying Agile Product Lifecycle Management applications.

**UPK Application Content: “As Delivered” System Process References**

The value of UPK pre-built application content starts from the premise that implementation project teams can save substantial time and labor by leveraging UPK application content as baseline reference system process flows first and then iterating to capture specific business process requirements. The savings can be substantial – project team resources typically dedicated to the preparation of system test data, storyboarding, and process standardization can be greatly reduced.

**Mirrors Oracle Application Development Methodology**

Key to the value of UPK application specific content is the fact that it is authored in tight collaboration with the actual developers who wrote the code, thus creating content which accurately reflects industry best practices with detailed conceptual information.

**Delivering Value Throughout the Software Lifecycle**

The value of UPK application content has relevance in many phases common to software implementation projects. For example, early on in the project lifecycle, UPK play back capabilities allow implementation leads to educate themselves on the delivered system process flows (vanilla functionality) of the new application without having to actually configure a “sand-box” environment, mitigating costs associated with labor and hardware and reducing the new functionality “learning curve.”

**Eliminate Dedicated Instances To Analyze Delivered Functionality**

Once the delivered functionality and process flows of the new application are understood, the project team can use the UPK content as an aid to do the fit-gap analysis. For this phase of the project lifecycle, the functional expert visually moves through a UPK simulation – leveraging the application specific content – while noting in the test document the configuration and/or customizations necessary to achieve the desired business outcome.
Customizing Pre-Built Content

Over the course of an implementation or upgrade, the UPK pre-built content can evolve until it mirrors the final deployed application. The existing pre-built content can easily be modified using the UPK Developer to capture the configuration changes or steps in the new process. UPK’s re-record feature also enables a guided recapture of screens and steps in the application so your UPK content reflects the final state of your application.

Use the UPK Developer to easily customize the content to match your organization’s needs. The UPK Content products contain the following sections:

**Agile Administrator**

Navigating the Agile Admin Tab
Managing Classes
Managing User Accounts
Managing Workflows
Working with Agile Content Services (ACS)
Working with Agile SDK
Working with Process Extensions (PX)
Working with Events
Managing System Settings
Managing Server Settings
Working with Agile Configuration Propagation (ACP)

**Agile Fundamentals for PLM**

Using the Home Page
Using Import and Export
Working with PLM Objects
Running Standard Reports
Working with Custom Reports
Managing User Accounts
Working with Supplier Objects
Working with File Folders
Working with Attachments
Using the Recipe & Material Workspace
Working with Recipe & Material Workspace Basic Administration
Agile Material and Equipment Management for Pharmaceuticals

Working with Products and Projects
Working with Organizations
Working with Material Definitions
Working with Inventory Transactions as a Requestor
Working with Inventory Transactions as a Material Manager
Using the Lot Release Process
Working with Equipment
Working with Standards

Agile Product Collaboration

Running Product Reports
Running Process Reports
Managing Parts
Managing Change Orders
Managing Manufacturer Parts
Managing Manufacturers
Managing Sites
Integration with E-Business Suite - AIA 2.5
Variant Management

Agile Product Cost Management

Running Sourcing Reports
Managing Published Prices
Managing Quote Histories
Managing Price Change Orders
Using Sourcing Projects
Using RFQs
Using RFQ Responses

Agile Product Governance and Compliance

Running Compliance Reports
Managing Substances
Managing Substance Groups
Managing Materials
Managing Subparts
Managing Specifications
Managing Part Groups
Managing Declarations
Managing Substance Declarations
Importing Substances to a Declaration with MS-Excel

**Agile Product Portfolio Management**
Managing Projects
Working with Gantt
Working from the Summary Page
Managing Resources
Working with PPM Reports
Managing Content
Working with Timesheets
Collaborating on Projects
Import and Export
Integrating with Microsoft Project

**Agile Product Quality Management**
Running Quality Reports
Managing Problem Reports (PR)
Managing Non-Conformance Reports (NCR)
Managing Audits
Managing Corrective and Preventative Actions (CAPA)
Working with Customer Objects
Working with Supplier Objects

**Agile Recipe Management for Pharmaceuticals**
Setting Up Parameter Templates with and without Assays
Working with Specification Plans
Working with Recipe Actions
Working with Recipe Elements
Working with Recipes
Working with Process Steps
Working with Control Recipes
Working with Work Requests
Viewing Key Information