GDPR: 10 Steps on the Path to GDPR

Don’t know where to start with GDPR? Follow these 10 general steps to get started**

1. **STAKEHOLDER AWARENESS**
   Build awareness regarding data protection across the business

2. **DPO (Data Protection Officer)**
   Appoint a DPO. Responsible for ongoing privacy governance, oversight and awareness.

3. **DATA INVENTORY**
   Evaluate and record your relevant data, global data locations, data processing protection practices

4. **PRIVACY ASSESSMENT GAP ANALYSIS**
   Review processes and cloud solutions for privacy compliance

5. **SUPPLY CHAIN / PROCESSORS**
   Assess all suppliers that process/access relevant data. Evaluate their processes and your contracts with them to make sure they address your GDPR needs.

6. **CROSS-BORDER DATA TRANSFERS**
   Review legal policies for cross-border data transfers (EEA)

7. **ACCOUNTABILITY PROCESSES**
   Create RACI to document accountability for compliance. Build in continuous assessment for updates as data sets and regulations change

8. **IMPLEMENTATION**
   Create implementation plan and manage it to completion

9. **DATA SUBJECT’S RIGHTS**
   Document policies and procedures to handle requests from individuals to exercise rights. Train team on their tasks.

10. **DATA BREACH NOTIFICATION**
    Produce data breach, notify policy. Train team on policy & communications. Test incident response, notification process.

**This is not a comprehensive document. Some steps maybe missing or may not apply depending upon your organization, your data and your business processes. Consult qualified GDPR consultants and legal counsel for assistance.

* Use a GDPR proficient consulting partner and / or GDPR cloud solution provider such as Oracle.

For more information on Oracle Cloud solutions: [www.oracle.com/applications/gdpr](http://www.oracle.com/applications/gdpr)