

Oracle Expenses Cloud

Oracle® Expenses Cloud is a complete, end-to-end solution for digital expense management giving employees easy data entry options, and financial managers detailed spend information and policy-driven control. Online and mobile, along with spreadsheet entry options, automate travel entry and approvals, reducing administrative headaches while capturing essential data for effective cost management.

STREAMLINE EXPENSE PROCESSING AND REDUCE COSTS

Oracle Expenses Cloud provides your organization with the tools to effectively manage the travel and expense process. With flexible payment options, versatile data entry methods, and personalizable user preferences, Oracle Expenses Cloud lets you enter, submit, approve, audit, and pay expense reports quickly while enforcing transparent, tight controls throughout your expense management process.

Expense Items	Expense Reports	Approvals	Cash Advances	Trips
1 Overdue	1 Requires Action	2 Reports	1 In Approval	2 Booked
8 Card Charges	1 In Progress	1 Cash Advance		
2 Cash				

Item	Date	Amount
Meals - Manhattan, NY Landmarc	8/17/15 Lunch with sales team	572.21 USD
Taxi - Manhattan, NY City Taxi	8/17/15 Transportation to Oracle office	23.00 USD
Airfare - San Francisco, CA New UNITED AIRLINES	8/8/15 REF# UA781756 SFO ONTARIO ...	1,037.00 USD Card 8432
Hotel - Toronto, ON TORONTO MARRIOTT DOWNTOWN EATON CENTRE	8/29/15 FOLIO 143568050 MARRIOTT HOTELS AND RESORTS	978.00 CAD Card 8432
Meals - Toronto, ON MEZES	8/28/15	17.89 CAD Card 8432

Figure 1: Travel and Expenses Work Area

The Travel and Expenses work area provides a clear overview of the status of your expense items, reports, cash advances, trips, and items that require action. This information is summarized into infotiles that deliver clear, accurate and actionable information when you need it. Items requiring your action are highlighted in red, guiding you to take immediate action and make effective decisions.

Key Features

- Mobile entry for expenses
- Seamless integration with GetThere and corporate credit cards
- Support for global Per Diem requirements
- Automated support for accounting and project allocations
- Embedded transactional intelligence that guides approvers' decisions
- Out-of-the box imaging integration
- Unique approval routing for project and cost center expenses
- Integration with established payment processes and applications

SIMPLIFY EXPENSE REPORTING AND INCREASE COMPLIANCE

Oracle Expenses Cloud offers extensive functionality to increase workforce productivity and satisfaction. For example, employees can quickly and easily enter and submit expense reports for corporate card transactions along with cash expenses. Pre-populating reports with card transactions makes expense entry faster, increases data accuracy and reduces opportunities for fraud.

Users expect their corporate systems to reflect the prevalence of digital technology in their personal lives. To accommodate the increasing use of mobile devices, Oracle offers expense capture, submission and approval on the go. Fusion Mobile Expenses is a comprehensive solution supporting mobile entry for both iPhone and Android devices, leveraging common smartphone features such as photo capture for automated expense entry of receipts, voice capture to record expenses, GPS route tracking to calculate mileage, and multi-currency and location-based support using GPS location. Other innovative features use your contacts and calendar to select attendees for meals or other expenses.

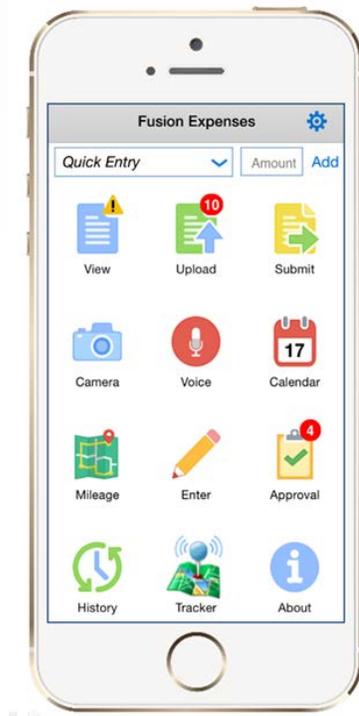


Figure 2: Fusion Mobile Expenses

Key Business Benefits

- Quick expense entry using mobile apps, GetThere integration or offline spreadsheets
- Greater accuracy and compliance with corporate card integration
- Meet global and corporate requirements with configurable policies
- Simplified expense process definition
- Increased visibility of errors and fraud with sophisticated audit management

STREAMLINED TRAVEL INTEGRATION

Integration between the travel partner, GetThere, and Oracle Expenses Cloud improves the employee booking experience and provides visibility to travel costs and travel policy violations. The travel booking site is accessible directly from the employees' Travel and Expenses work area and when a trip is booked, the trip data is automatically downloaded to the Expenses Cloud application, making it quicker and easier to create expense reports based on the trip details.

Managers, other approvers, and auditors can view the difference in the booked versus actual expense, as well as any booking policy violations with justifications. This helps approvers and auditors monitor travel costs and ensure that employees are in compliance with corporate travel policies.

IMPROVE EMPLOYEE PRODUCTIVITY

Oracle Expenses Cloud integrates directly with Oracle Automated Invoice Processing for digital expense receipt management, giving organizations the flexibility to use a single digital solution across multiple business functions. Employees can submit digital images for faster reimbursement. These digital receipts can also be stored centrally for easy retrieval and review by managers and auditors.

COMPLIANCE WITH CORPORATE POLICY AND LOCAL REGULATIONS

Extensive provision for complex per diem requirements and configurable policies to reimburse meals, accommodation, and incidental expenses support both corporate policies and local regulations.

Several industries and local authorities have gifts and entertainment regulations to provide transparency and to curtail the amount spent to influence business decision makers. Gifts and entertainment expense policies allow you to configure spending rules, identify policy violations, and capture information about event attendees and gift recipients.

CONTROL EXPENSES WITH EMBEDDED POLICY ENFORCEMENT

You can manage expenses proactively by setting enterprise-wide policies, automating approvals and compliance audits, and analyzing expense trends. Additional spend controls based on expense categories can further enforce company policies by automatically highlighting them in approval notifications. Analyzing expense report and policy violations helps identify gaps in your travel policy and potential areas of non-compliance.

Oracle Expenses Cloud provides complete flexibility in viewing expenses: by management hierarchy, expense category, or policy violation type and frequency. Descriptive flexfields capture additional travel and expense details that are specific to your company. Embedded analytics give immediate visibility to the top spenders in your organization, complete with drill downs so you can review detailed expense receipts and expense policy violations. Spend Analysis reporting gives real-time ad-hoc reporting across expense categories, merchants, and locations, and analysis of employee expense across cost centers, employees and associated supervisory hierarchies.

Related Products

- Fusion Mobile Expenses
- Oracle Financials Cloud
- Oracle Automated Invoice Processing
- Oracle Analytics Cloud
- Oracle Enterprise Performance Management Cloud
- Oracle Risk Management Cloud

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