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POS Checklist for Temporary Cruise Ship Closures

Facing temporary fleet shutdowns, you're focused on top priorities, such as the welfare of your crew.

But as you go through a checklist of things to do before shutting down, make sure to address food and beverage operations — especially your point-of-sale platform.

The following steps are designed to ensure controlled shutdowns and proper treatment of devices, so they can easily be reactivated when the time comes.

While everyone around the world continues to navigate the uncertainty of COVID-19, Oracle Hospitality is committed to supporting your business throughout the course of this pandemic, and to provide continuity of service at all times.

POWERING DOWN RESTAURANT POS DEVICES:

1. Run all required local POS reports.
2. Empty all cash drawers, if used.
3. Instruct staff to:
    a. Wash their hands before cleaning devices.
    b. Use eye protection and gloves.
4. Identify the devices that run shared services and might be needed for limited operations during the shutdown, e.g., for check and posting, crew bar or printing.
5. Execute controlled power down of all other devices. Do not just unplug workstations and printers; instead find the "Close OPS" or "Close POS" button in your functions-screen or as a hidden button on the main screen, close the application, and then turn the device off by properly shutting down the operating system.
6. Disconnect power cables after device is powered down for energy management.
7. Place device on a secure stable surface before disconnecting any peripherals.

CLEANING GUIDELINES:

Use 70 percent isopropyl alcohol to disinfect and clean surfaces; this concentration is optimal for killing bacteria and viruses. Prepare the cleaner using the following instructions:

- Obtain 99 percent isopropyl alcohol and a container of distilled water.
- Prepare a spray bottle by rinsing the inside with distilled water to flush out contaminants.
- Mix 7 parts alcohol to 3 parts distilled water.

Clean the surfaces of hardware devices by:

- Gently spraying surfaces with the alcohol mix and wiping with a dry non-abrasive cloth or paper towel.

We hope this checklist is helpful in managing your POS, and please remember that we're here to help.

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