The Oracle E-Business Suite 12.1 Receivables Essentials (1Z0-518) Exam Study Guide is designed to provide students with the training information meant to help them pass the Oracle E-Business Suite 12.1 Receivables Essentials (1Z0-518).

Please note this exam targets intermediate-level implementation consultant. It is highly recommended that individuals planning to take the exam have attended current release level training or done extensive current release level self-study and possess strong field experience. The typical target audience for this type of exam is a functional consultant with two or more years of experience implementing the Oracle E-Business Suite Receivables product and has participated in two or more full implementation cycle.

The exam objectives are defined by learner or practitioner level of knowledge.

Learner-level: questions require the candidate to recall information to derive the correct answer

Practitioner-level: questions require the candidate to derive the correct answer from an application of their knowledge, which can only be attained by extensive experience with the product.

For each exam topic there have been identified alternative training options that are available at Oracle. Please note that some of the training recommended can cover multiple exam topics.

The exam covers 18 topics.
The exam consists of two Sections: E-Business Essentials and Receivables.
E-Business Essentials covers 6 topics and Receivables covers 12 topics.

E-Business Essentials

Topic 1: Navigating in R12 Oracle Applications

Objectives

<table>
<thead>
<tr>
<th>Level</th>
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<tbody>
<tr>
<td>Learner</td>
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<tr>
<td>Learner</td>
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<tr>
<td>Learner</td>
</tr>
</tbody>
</table>

Log in to Oracle Applications
Navigate from Personal Home Page to Applications
Choose a responsibility
Create Favorites and set Preferences
Use Forms and Menus
Enter data using Forms
Search for data using Forms
Access online Help
Run and monitor Reports and Programs
Log out of Oracle Applications
Training Options

- Online Training
  - R12 Oracle E-Business Suite Essentials for Implementers Ed 1
- Boot Camp
  - Oracle E-Business Suite Essentials Implementation Boot Camp
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle E-Business Suite Essentials for Implementers
- Self-Study CD
  - R12 Oracle E-Business Suite Essentials for Implementers - Self-Study CD Course

Topic 2: Introduction to Oracle Applications R12

Objectives

| Explain the footprint of R12 E-Business Suite | Practitioner |
| Describe the benefits of R12 E-Business Suite | Practitioner |
| Describe R12 E-Business Suite architecture | Practitioner |

Training Options

- Online Training
  - R12 Oracle E-Business Suite Essentials for Implementers Ed 1
- Boot Camp
  - Oracle E-Business Suite Essentials Implementation Boot Camp
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle E-Business Suite Essentials for Implementers
- Self-Study CD
  - R12 Oracle E-Business Suite Essentials for Implementers - Self-Study CD Course

Topic 3: Shared Entities and Integration

Objectives

| Explain shared entities within R12 E-Business Suite | Practitioner |
| Describe key integration points and business flows between products in EBS | Practitioner |
| Identify Key Business Flows and products involved in E-Business Suite | Practitioner |

Training Options

- Online Training
  - R12 Oracle E-Business Suite Essentials for Implementers Ed 1
- Boot Camp
  - Oracle E-Business Suite Essentials Implementation Boot Camp
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle E-Business Suite Essentials for Implementers
- Self-Study CD
  - R12 Oracle E-Business Suite Essentials for Implementers - Self-Study CD Course
**Topic 4: Fundamentals of Flexfields**

**Objectives**

- Describe Flexfields and their components
- Identify the steps to implement a Flexfield
- Define value sets and values
- Define Key Flexfields
- Define Descriptive Flexfields

**Level**

- Learner
- Practitioner

**Training Options**

- Online Training
  - R12 Oracle E-Business Suite Essentials for Implementers Ed 1
- Boot Camp
  - Oracle E-Business Suite Essentials Implementation Boot Camp
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle E-Business Suite Essentials for Implementers
- Self-Study CD
  - R12 Oracle E-Business Suite Essentials for Implementers - Self-Study CD Course

**Topic 5: Fundamentals of Multi-Org**

**Objectives**

- Define Multiple Organization (Multi-Org)
- Describe the types of organizations supported in the Multi-Org model
- Explain the entities of Multi-Org
- Explain how Multi-Org secures data
- Identify key implementation considerations for Multi-Org
- Define Multi-Org Access Control
- Explain Multi-Org preferences
- Explain Enhanced Multiple-Organization Reporting
- Explain the concepts of subledger accounting

**Level**

- Learner
- Practitioner

**Training Options**

- Online Training
  - R12 Oracle E-Business Suite Essentials for Implementers Ed 1
- Boot Camp
  - Oracle E-Business Suite Essentials Implementation Boot Camp
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle E-Business Suite Essentials for Implementers
- Self-Study CD
  - R12 Oracle E-Business Suite Essentials for Implementers - Self-Study CD Course

**Topic 6: Fundamentals of Workflow and Alerts**

**Objectives**

- Explain Workflow concepts
- Describe the benefits of Workflow

**Level**

- Learner
- Learner
Training Options

- Online Training
  - R12 Oracle E-Business Suite Essentials for Implementers Ed 1

- Boot Camp
  - Oracle E-Business Suite Essentials Implementation Boot Camp

- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle E-Business Suite Essentials for Implementers

- Self-Study CD
  - R12 Oracle E-Business Suite Essentials for Implementers - Self-Study CD Course
Receivables

**Topic 1: Process Invoices Using**

**Objectives**

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learner</td>
<td>Describe the AutoInvoice process</td>
</tr>
<tr>
<td>Learner</td>
<td>Use AutoInvoice</td>
</tr>
<tr>
<td>Practitioner</td>
<td>Understand error correction using AutoInvoice Exception Handling</td>
</tr>
</tbody>
</table>

**Training Options**

- Boot Camps
  - Oracle E-Business Suite R12.1 Accounts Receivable Implementation Boot Camp
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle Receivables Management Fundamentals

**Topic 2: Bill Presentment Architecture**

**Objectives**

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learner</td>
<td>Explain bill presentment architecture processes</td>
</tr>
<tr>
<td>Learner</td>
<td>Register data sources</td>
</tr>
<tr>
<td>Practitioner</td>
<td>Create templates to present bills</td>
</tr>
<tr>
<td>Practitioner</td>
<td>Define rules to assign templates to customers</td>
</tr>
<tr>
<td>Learner</td>
<td>Print BPA transactions</td>
</tr>
</tbody>
</table>

**Training Options**

- Boot Camp
  - Oracle E-Business Suite R12.1 Accounts Receivable Implementation Boot Camp
- Online Training
  - R12: Oracle Bill Presentment Architecture Functional Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle Receivables Management Fundamentals

**Topic 3: Receipts**

**Objectives**

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learner</td>
<td>Describe the receipt process</td>
</tr>
<tr>
<td>Learner</td>
<td>Apply receipts using different methods</td>
</tr>
<tr>
<td>Practitioner</td>
<td>Create chargebacks, adjustments and claims</td>
</tr>
<tr>
<td>Practitioner</td>
<td>Use balancing segments</td>
</tr>
<tr>
<td>Practitioner</td>
<td>Apply non-manual receipts</td>
</tr>
<tr>
<td>Learner</td>
<td>Create receipts utilizing different methods</td>
</tr>
</tbody>
</table>
Training Options

- **Boot Camp**
  - Oracle E-Business Suite R12.1 Accounts Receivable Implementation Boot Camp

- **Online Training**
  - R12.1.1 TOI: Oracle Receivables - Line Level Cash Application via Lockbox Functional Overview
  - R12: Oracle Receivables: Credit Card Chargebacks Functional Overview

- **Instructor Led Training (delivered by Oracle University)**
  - R12.x Oracle Receivables Management Fundamentals

**Topic 4: Period Closing Process**

**Objectives**

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learner</td>
<td>Describe the subledger accounting process in Receivables</td>
</tr>
<tr>
<td>Learner</td>
<td>Define the various actions required to close a period in the Order to Cash flow</td>
</tr>
<tr>
<td>Learner</td>
<td>Describe the available reports to assist in the closing process</td>
</tr>
<tr>
<td>Practitioner</td>
<td>Explain the Create Accounting program and the Revenue Recognition program</td>
</tr>
</tbody>
</table>

**Training Options**

- **Boot Camp**
  - Oracle E-Business Suite R12.1 Accounts Receivable Implementation Boot Camp

- **Online Training**
  - R12: Oracle Receivables: Subledger Accounting Functional Overview

- **Instructor Led Training (delivered by Oracle University)**
  - R12.x Oracle Receivables Management Fundamentals

**Topic 5: Order to Cash Lifecycle Overview**

**Objectives**

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learner</td>
<td>Describe the overall Order to Cash process from Order Entry through Bank Reconciliation</td>
</tr>
<tr>
<td>Learner</td>
<td>Discuss the key areas in the Order to Cash lifecycle</td>
</tr>
<tr>
<td>Practitioner</td>
<td>Describe integration between applications</td>
</tr>
</tbody>
</table>

**Training Options**

- **Boot Camp**
  - Oracle E-Business Suite R12.1 Accounts Receivable Implementation Boot Camp

- **Instructor Led Training (delivered by Oracle University)**
  - R12.x Oracle Receivables Management Fundamentals
Topic 6: Manage Parties and Customer Accounts

Objectives

- Define the features that let you enter and maintain party and customer account information
- Create profile classes and assign them to customer accounts
- Create and maintain party and customer account information
- Merge parties and customer accounts
- Enable customer account relationships
- Define TCA party paying relationships
- View party and customer account information
- Define setup options

Level

- Learner
- Learner
- Learner
- Practitioner
- Learner
- Practitioner
- Learner
- Practitioner

Training Options

- Boot Camp
  - Oracle E-Business Suite R12.1 Accounts Receivable Implementation Boot Camp
- Online Training
  - R12: Oracle Receivables: New Customer User Interface Technical Overview
  - R12: Oracle Receivables: Customer UI Enhancement Functional Overview
  - R12: Oracle Receivables: Feature Obsolescence and Replacement Functional
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle Receivables Management Fundamentals

Topic 7: Credit Management

Objectives

- Set up for credit management
- Demonstrate credit profile changes
- Identify credit management processing
- Use workflow and lookups
- Review credit management performance
- Apply credit hierarchy

Level

- Practitioner
- Learner
- Practitioner
- Learner
- Practitioner

Training Options

- Boot Camp
  - Oracle E-Business Suite R12.1 Accounts Receivable Implementation Boot Camp
- Online Training
  - R12: Oracle Credit Management Functional Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle Receivables Management Fundamentals
Topic 8: Implement Receipts

Objectives
- Enter setup information relating to receipts
- Discuss implementation considerations for Receipts

Level
- Practitioner

Training Options
- Boot Camp
  - Oracle E-Business Suite R12.1 Accounts Receivable Implementation Boot Camp
- Online Training
  - R12: Oracle Payments: Funds Capture Functional Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle Receivables Management Fundamentals

Topic 9: Overview of Oracle Receivables Process

Objectives
- Explain where the Receivables process is positioned within the Order to Cash lifecycle
- Describe the overall Receivables process
- Explain the key areas in the Receivables process
- Identify open interfaces to import data into Receivables

Level
- Learner
- Learner
- Learner
- Practitioner

Training Options
- Boot Camp
  - Oracle E-Business Suite R12.1 Accounts Receivable Implementation Boot Camp
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle Receivables Management Fundamentals

Topic 10: Process Invoices

Objectives
- Describe how the processing of invoices fits into the Receivables process
- Enter and complete invoices
- Perform other invoice actions
- Correct invoices
- Print transactions and statements
- Use event-based management

Level
- Learner
- Practitioner
- Practitioner
- Learner
- Practitioner

Training Options
- Boot Camps
  - Oracle E-Business Suite R12.1 Accounts Receivable Implementation Boot Camp
- Online Training
  - R12: Oracle Receivables: Revenue Management Enhancements Functional Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle Receivables Management Fundamentals
Topic 11: Implement Customer Invoicing

Objectives

- Enter setup information related to invoicing
- Discuss the major implementation considerations for customer invoicing

Level

- Practitioner

Training Options

- Boot Camps
  - Oracle E-Business Suite R12.1 Accounts Receivable Implementation Boot Camp
- Online Training
  - R12: Oracle Receivables: Balance Forward Billing Functional Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle Receivables Management Fundamentals

Topic 12: Tax Processing

Objectives

- Understand the E-Business Tax and Receivables Tax Process
- Define Receivables Setup Steps for Tax
- Manage Tax Accounting and Tax Adjustments

Level

- Learner
  - Practitioner

Training Options

- Boot Camps
  - Oracle E-Business Suite R12.1 Accounts Receivable Implementation Boot Camp
- Online Training
  - R12: Oracle Receivables: E-Business Tax Uptake Functional Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle Receivables Management Fundamentals