



Why Custom Processes?

Access Your Work

Perform Tasks

Monitor Status

Develop Processes

Deployment Life Cycle

Get Started

Perform Tasks

Start an Application

Whether you report travel plans, file a tech support issue, or add an employee to your system, all you do is select the process application in Workspace with one click, and then fill out a web form with the details.

Manage Your Tasks

Workspace provides robust task management and assignment with rich out of the box patterns. After your coworkers start process applications, you receive tasks asking for approval, delegation, and other actions. To organize your tasks, filter them by application name, due date, status, assignee, and other characteristics, and then save the filters.

Perform Multiple Tasks

Save time by executing multiple tasks at once. For example, batch approve travel requests for an entire team.



Add More Information

Add comments to explain your reasons for approval, rejection, reassignment, and other actions. Attach files from Oracle Cloud, your desktop computer, or your mobile device.

Reassign and Delegate

Reassign tasks to other users in your role or to management for escalation, expertise, or vacations. Simplify delegation by creating automatic rules.



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Monitor Processes with Dashboards

Monitor process health and business performance using rich out of the box dashboards. View by process, task, assignee, and other categories. By detecting trends and bottlenecks, you can address minor anomalies before they become major issues.

Track Process Instances

Workspace lets you dynamically change running processes and supports ad-hoc routing and a powerful delegation model. Follow a process instance from the starting request to the final approval, including every step in between. To keep a process moving, change it in-flight—for example, reassign tasks or change the due date.

Configure Users and Settings

Add users and groups to process roles, control Workspace settings, and control the life cycle of deployed process applications.



Troubleshoot with Built-In Tools

Use active alerts, calls to action, and guided navigation for fixing process problems. View the exact point in a process flow where an error occurred and then resolve faults, recover messages, reschedule timers, receive alerts about misbehaving processes, and view notification logs for more information.



Develop Processes

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Collaborate with Shared Spaces

In Composer, where you develop applications, use spaces to group related applications and share them with other developers.

Model the Process Flow

Collaboratively discover, design, and implement your processes with business-friendly, zero-code, rapid automation. Use starter templates to reduce the time to build applications. Rapidly handle requests, approvals, and exceptions, even if they span multiple departments or levels of management.

Design Forms and Data

Design forms once and run them anywhere, on any device. Automatically generate a form from an existing data design—or use intuitive, drag-and-drop tools to create a form manually and generate the underlying data automatically.

Integrate with Web Services and Other Applications

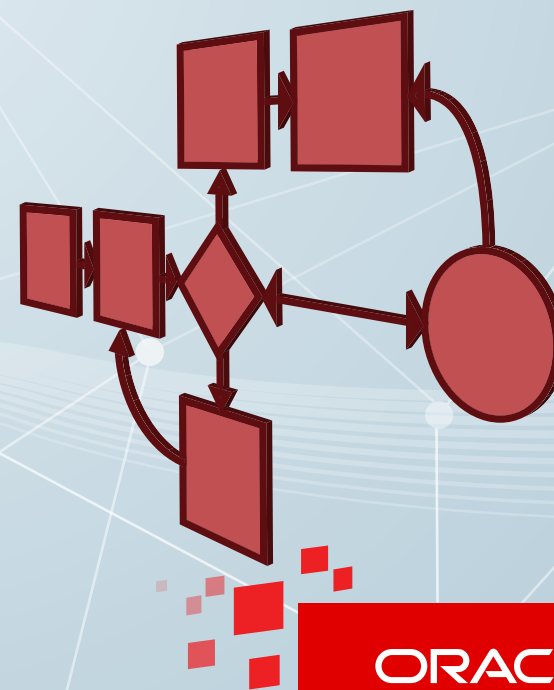
Interact with other applications using web service connections or a built-in REST API.

Make Complex Decisions with Business Rules

Do you want to automate a decision based on several interacting factors? For example, is the expense limit for a travel request higher for a customer visit than for training? Create a series of if-then rules or create a spreadsheet-like decision table to weigh multiple factors and generate multiple outcomes.

Add Documentation

To help other developers and decision makers understand your process, include descriptions of the process and its components.





Deployment Life Cycle

You get a complete life cycle for your company's process applications—playing the process step-by-step, test deployment, production deployment, side-by-side deployment of multiple versions, suspend and resume, undeployment, and retirement.

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Design

Model your process flow, including requests, approvals, decision paths, and roles for each task.

Implement

- Create web forms from data structures or the reverse.
- Add business rules for complex decisions.
- Interact with web services to send or receive data or make decisions.

Deploy

- Go live in the Cloud so that users worldwide can perform process tasks.
- Maintain multiple versions so that in-flight processes are completed before you retire older versions.

Test

- Deploy to a test environment first to fine-tune your process design.
- Redeploy until end users and managers are satisfied, and then promote to production.

Safe Harbor

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