Appendix 1 – Oracle Supply Chain and High Value Asset Physical Security Standards

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Public
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Purpose

The successful implementation of the Oracle Supply Chain and High Value Asset Physical Security Standards in this Appendix is dependent upon Supplier and Oracle working in partnership. However, primary responsibility for the safety and security of Oracle assets lies with Supplier. Supplier must ensure that all affiliated companies and subcontractors utilized by the Supplier also comply with these security Standards.

The requirements of these Oracle Global Supply Chain and High Value Asset Physical Security Standards apply to all geographical areas.
Waivers

Exception(s) to any of the physical security requirements in this Appendix require a written waiver from Oracle GPS. To request a waiver, Supplier must submit a written application, including a description of alternative physical security measures that Supplier has or will implement. Oracle GPS will assess whether the alternative physical measures proposed by Supplier are acceptable. If a waiver is granted, it will be effective for no more than one year from the date of issuance and may be terminated at any time by Oracle should there be a change in Oracle business needs or the security risks or it is found that the Supplier has not adequately implemented and maintained the alternate security measure proposed in the waiver request. A waiver will be effective only for the individual shipments or specific routes and facilities described in the waiver.

Facility Classification

Security requirements vary depending on the facility category as follows:

Category A
Storage/Handling of HVP for periods in excess of 12 hrs. Examples of the type of facility to which this classification applies are:

- Warehousing of HVP in excess of 12 hrs
- Repair Vendors-Handling HVP in excess of 12 hrs
- Re-manufacture Facilities-Handling HVP in excess of 12 hrs

Category B
Storage/Handling of HVP for periods less than 12 hrs. Examples of the type of facility to which this classification applies are:

- Warehousing of HVP for less than 12 hrs
- Traditional logistic cross dock operation- (Asset delivered on one vehicle and cross docked onto another vehicle within hours-no storage)
- Repair Vendors-Handling HVP for less than 12 hrs
- Re-manufacture Facilities-Handling HVP for less than 12 hrs

Category C
Storage/Handling of HVP for periods of all other assets for periods in excess of 12 hrs. No HVP to be stored/handled in these facilities. Examples of the type of facility to which this classification applies are:

- Warehousing of non High Value Assets in excess of 12 hrs
- Oracle Services Spare Part Storage Facilities in excess of 12 hrs.
- Non High Value Global Stocking Locations in excess of 12 hrs.
- Non high Value Repair Vendors/Re-manufacture facilities in excess of 12 hrs.

Category D
Storage/Handling of HVP for periods of all other assets for periods less than 12 hrs. No HVP to be stored/handled in these facilities. Examples of the type of facility to which this classification applies are:

- Warehousing non High Value Assets for less than 12 hrs
- Traditional logistic cross dock operation of non High Value Assets- (Asset delivered on one vehicle and cross docked onto another vehicle within hours-no storage)

Physical Security Standards by Facility Category
The following matrix summarizes the physical security Standards for each category of facility. More detailed information follows the matrix.

**Table 1: Matrix of the Minimum-Security Protection Level by Category**

<table>
<thead>
<tr>
<th>Security Standard</th>
<th>Category A</th>
<th>Category B</th>
<th>Category C</th>
<th>Category D</th>
<th>Remarks</th>
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<td><strong>Facility Security</strong></td>
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<tr>
<td>1.1 Enclosed Building structure</td>
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<td>1.2 Fencing/Gating</td>
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<td>1.3 Exterior Lighting</td>
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<td>1.4 24/7 on site Security</td>
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<td>1.5 Security Check Calls</td>
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<td>1.6 Security Officer procedures</td>
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<td>1.7 Duress/Panic Alarms</td>
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<td>1.8 Landscaping/unobstructed view of the facility.</td>
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<td>1.9 All openings that might permit entry, including dock doors, closed and secured when not in use.</td>
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<td>1.10 Window coverage in storage area</td>
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<td>1.11 Access Control System</td>
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