
The Oracle E-Business Suite R12: General Ledger and Payables Fundamentals (1Z0-215) Exam Study Guide is designed to provide students with the training information meant to help them pass the Oracle E-Business Suite R12: General Ledger and Payables Fundamentals (1Z0-215).

Please note this exam targets intermediate-level implementation consultant. It is highly recommended that individuals planning to take the exam have attended current release level training or done extensive current release level self-study and possess strong field experience. The typical target audience for this type of exam is a functional consultant with two or more years of experience implementing the Oracle E-Business Suite General Ledger and Payables products and has participated in two or more full implementation cycle.

The exam objectives are defined by learner or practitioner level of knowledge.

Learner-level: questions require the candidate to recall information to derive the correct answer
Practitioner-level: questions require the candidate to derive the correct answer from an application of their knowledge, which can only be attained by extensive experience with the product.

For each exam topic there have been identified alternative training options that are available at Oracle. Please note that some of the training recommended can cover multiple exam topics.

The exam covers 23 topics.
The exam consists of two Sections: General Ledger and Payables Fundamentals.
General Ledger covers 13 topics and Payables Fundamentals covers 10 topics.

General Ledger

Topic 1: Oracle General Ledger Process

Objectives

Identify the steps required to complete the accounting cycle using Oracle General Ledger
Describe how Oracle General Ledger integrates with other Oracle eBusiness applications
Describe the integration of Oracle General Ledger with Oracle Subledgers & non-Oracle systems
Explain implementation considerations for setting up and using Oracle General Ledger and Oracle eBusiness Suite
Describe an overview of Accounting Setup Manager, currency concepts, budgeting, EPB, reporting & analysis

Level
Learner
Learner
Learner
Practitioner
Learner
Training Options

- Boot Camp
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- Online Training
  - R12 Oracle General Ledger Accounting Setup Overview
  - General Ledger with Accounting Setup Manager
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle General Ledger Management Fundamentals

### Topic 2: Basic Journal Entries

**Objectives**

- Describe how journal entries are positioned in the accounting cycle
- Describe the different Journal Posting options
- Define how to perform Account Inquiries & Drilldown to Oracle Subledger Applications
- Import journal entry information using the GL_INTERFACE table
- Plan the key elements of Web Applications Desktop Integrator (Web ADI)
- Define Web ADI setup options for key flexfields
- Utilize Web ADI profile options, forms functions, menus, and responsibilities

**Level**

- Learner
- Learner
- Learner
- Practitioner
- Practitioner
- Learner
- Practitioner

### Training Options

- Boot Camps
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- Online Training
  - R12 Oracle General Ledger Improved Processing Efficiency Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle General Ledger Management Fundamentals

### Topic 3: Advanced Security

**Objectives**

- Manage Data Access Security for Legal Entities and Ledgers
- Explain key Advanced Security setups and process
- Manage Data Access Sets
- Control security of Management Reporting

**Level**

- Practitioner
- Learner
- Practitioner
- Practitioner

### Training Options

- Boot Camps
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- Online Training
  - R12 Oracle General Ledger Functional Overview
  - R12 Oracle General Ledger Improved Processing Efficiency Overview
  - R12 Oracle General Ledger Functional Security Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle General Ledger Management Fundamentals
Topic 4: Multi-Currency

Objectives

- Explain Multi-Currency concepts
- Use Currency Rate Manager
- Perform Foreign currency journals Entry
- Perform Revaluation of foreign currency balances
- Translate functional balances into foreign currency
- Describe overview of Secondary Tracking Segment
- Use Foreign Currency Reports

Level

- Learner
- Practitioner

Training Options

- Boot Camp
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- Online Training
  - R12 Oracle General Ledger Functional Overview
  - R12 Oracle General Ledger Accounting Setup Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle General Ledger Management Fundamentals

Topic 5: Financial Reporting

Objectives

- Explain the positioning of Financial Reporting within the Oracle General Ledger business flow
- Build basic reports
- Use key elements of the Financial Statement Generator for creating financial reports
- Use Standard listing reports available for FSG report definitions
- Create FSG Reports with XML Publisher
- Use Web ADI for Financial Reporting
- Explain key implementation issues regarding Oracle General Ledger financial reporting

Level

- Learner
- Practitioner

Training Options

- Boot Camp
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- Online Training
  - R12.1.1 TOI: Oracle Report Manager Functional Overview
  - R12.1 Readiness: Implement and Use Report Manager
  - R12: Oracle XML Publisher Functional Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle General Ledger Management Fundamentals
Topic 6: Accounting Setup Manager

Objectives

<table>
<thead>
<tr>
<th>Description</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Describe the components of Ledger Processing options</td>
<td>Learner</td>
</tr>
<tr>
<td>Describe Secondary Ledgers &amp; Reporting Currencies</td>
<td>Learner</td>
</tr>
<tr>
<td>Describe Accounting Setup considerations with one legal entity</td>
<td>Practitioner</td>
</tr>
<tr>
<td>Describe Accounting Setup considerations with multiple legal entities</td>
<td>Practitioner</td>
</tr>
<tr>
<td>Describe Accounting Setup considerations with no legal entities</td>
<td>Practitioner</td>
</tr>
</tbody>
</table>

Training Options

- Boot Camp
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- Online Training
  - R12 Oracle General Ledger Accounting Setup Overview
  - R12: Oracle Financials Advanced Intercompany Functional Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle General Ledger Management Fundamentals

Topic 7: Accounting Setups

Objectives

<table>
<thead>
<tr>
<th>Description</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Create Accounting Setups</td>
<td>Learner</td>
</tr>
<tr>
<td>Describe the various Subledger Accounting Options</td>
<td>Learner</td>
</tr>
<tr>
<td>Perform the Primary Ledger Setup steps</td>
<td>Practitioner</td>
</tr>
<tr>
<td>Describe Ledger Balancing Segment Value Assignments</td>
<td>Practitioner</td>
</tr>
<tr>
<td>Perform the Secondary Ledger Setup steps</td>
<td>Practitioner</td>
</tr>
<tr>
<td>Complete Accounting Setup</td>
<td>Practitioner</td>
</tr>
</tbody>
</table>

Training Options

- Boot Camp
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- Online Training
  - R12 Oracle General Ledger Accounting Setup Overview
  - R12: Oracle Financials Advanced Intercompany Functional Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle General Ledger Management Fundamentals

Topic 8: Advanced Journal Entries

Objectives

<table>
<thead>
<tr>
<th>Description</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Create Recurring Journals</td>
<td>Learner</td>
</tr>
<tr>
<td>Formulate Mass Allocation Journals</td>
<td>Practitioner</td>
</tr>
<tr>
<td>Describe AutoAllocations and related implementation considerations</td>
<td>Practitioner</td>
</tr>
<tr>
<td>Explain AutoScheduling</td>
<td>Learner</td>
</tr>
<tr>
<td>Describe the Journal Scheduling process</td>
<td>Learner</td>
</tr>
<tr>
<td>Describe key issues and considerations when implementing Advanced Journal Entry functions</td>
<td>Practitioner</td>
</tr>
<tr>
<td>Describe the business benefits of using Oracle General Ledger's Advanced Journal Entry functions</td>
<td>Learner</td>
</tr>
</tbody>
</table>
Training Options
- Boot Camp
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- Online Training
  - R12 Oracle General Ledger Functional Overview
  - R12 Oracle General Ledger Improved Processing Efficiency Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle General Ledger Management Fundamentals

Topic 9: Consolodations

Objectives
- Explain overview of Consolodations and their positioning within the Oracle General Ledger business flow
- Identify the key implementation issues regarding consolidations
- Use the features and functionality of Global Consolidation System (GCS)
- Use the elements of the Consolidation Workbench
- Create eliminating entries
- Use Standard reports and inquiry options available for consolidations

Training Options
- Boot Camp
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- Online Training
  - R12 Oracle General Ledger Improved Processing Efficiency Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle General Ledger Management Fundamentals

Topic 10: Ledger

Objectives
- Describe the elements required to create a ledger within Oracle General Ledger
- Describe the basic components of Accounting Setup
- Describe the important elements for creating a Chart of Accounts structure
- Creating a new Accounting Flexfield structure
- Utilize the Account Hierarchy Manager to view and maintain Accounting Flexfield values

Training Options
- Boot Camp
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- Online Training
  - R12 Oracle General Ledger Functional Overview
  - R12 Oracle General Ledger Accounting Setup Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle General Ledger Management Fundamentals
Topic 11: Summary Accounts

Objectives

<table>
<thead>
<tr>
<th>Explain summary accounts and how they are used in General Ledger</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Define How Parent Values/ Rollup Groups are used in General Ledger</td>
<td>Learner</td>
</tr>
<tr>
<td>Determine how Summary Templates are used</td>
<td>Learner</td>
</tr>
<tr>
<td>Use Budgetary Control &amp; maintain Summary accounts</td>
<td>Learner</td>
</tr>
<tr>
<td>Plan and maintain Summary Account structures</td>
<td>Practitioner</td>
</tr>
</tbody>
</table>

Training Options

- Boot Camp
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle General Ledger Management Fundamentals

Topic 12: Financial Budgeting

Objectives

<table>
<thead>
<tr>
<th>Explain the anatomy of a budget</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Explain the components of budget accounting cycle</td>
<td>Learner</td>
</tr>
<tr>
<td>Define budget and budget organization</td>
<td>Learner</td>
</tr>
<tr>
<td>Explain Budget Entry methods</td>
<td>Learner</td>
</tr>
<tr>
<td>Apply Budget Rules</td>
<td>Practitioner</td>
</tr>
<tr>
<td>Transfer budget amounts</td>
<td>Learner</td>
</tr>
<tr>
<td>Perform budget review and correction</td>
<td>Practitioner</td>
</tr>
<tr>
<td>Translate budget balances</td>
<td>Learner</td>
</tr>
<tr>
<td>Review balances in Master/Detail budgets</td>
<td>Learner</td>
</tr>
<tr>
<td>Create budgets with Budget Wizards</td>
<td>Learner</td>
</tr>
<tr>
<td>Use available Standard budget reports</td>
<td>Learner</td>
</tr>
<tr>
<td>Plan Budget implementation requirements</td>
<td>Practitioner</td>
</tr>
</tbody>
</table>

Training Options

- Boot Camps
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- Online Training
  - R12: Oracle Public Sector Budgeting Functional Overview
  - R12: Budgetary Control and Public Sector Accounting Error Handling and Alerts Functional Overview
  - R12: Oracle U.S. Federal Financials Budget Execution Functional Overview
  - R12.1.2 TOI: Implement and Use E-Business Suite Desktop Integration Framework
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle General Ledger Management Fundamentals
Topic 13: **Period Close**

**Objectives**
- Explain the accounting cycle  
  Level: Learner
- Perform key steps in the close process  
  Level: Learner
- Perform journal import of subledger balances  
  Level: Learner
- Perform Subledger Reconciliation  
  Level: Practitioner
- Explain the Period Closing Process and Reports  
  Level: Learner
- Consolidate account balances  
  Level: Practitioner

**Training Options**

- **Boot Camp**
  - [Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp](#)
- **Online Training**
  - [R12 Improve Subledger Reconciliation for the Period End Close](#)
  - [R12 Close Process and Reconciliation for IT](#)
- **Instructor Led Training (delivered by Oracle University)**
  - [R12.x Oracle General Ledger Management Fundamentals](#)
Payables Fundamentals

Topic 1: Procure to Pay Overview

Objectives

- Describe the procure 
  Learner
- Describe the key areas in the procure 
  Learner
- Describe how the procure 
  Learner

Training Options

- Boot Camp
  - Oracle E-Business Suite R12.1 Accounts Payable Implementation Boot Camp
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle Payables Management Fundamentals

Topic 2: Transaction Taxes in Payables

Objectives

- Compute transaction taxes for invoices 
  Learner
- Insert manual tax lines and update transaction tax lines 
  Learner
- View tax summary and details 
  Learner
- Identify key reports related to transaction taxes 
  Learner
- Describe setup options in EB Tax & Payables 
  Practitioner
- Describe transaction taxes in Payables 
  Learner
- Describe treatment of different types of taxes (offset tax, recoverable tax, tax on prepayment, and others) 
  Learner

Training Options

- Boot Camps
  - Oracle E-Business Suite R12.1 Accounts Payable Implementation Boot Camp
- Online Training
  - R12: Oracle Payables Then and Now: Prepayments and Tax Functional Overview
  - R12: Oracle Payables Self-Service Invoice Entry Enhancements Functional Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle Payables Management Fundamentals

Topic 3: Withholding Tax

Objectives

- Identify the withholding tax process 
  Learner
- Use withholding tax options 
  Learner
- Process manual withholding tax invoices 
  Learner
- Create withholding tax on Standard Invoices, Recurring Invoices and Application of Prepayment 
  Practitioner
- Process automatic withholding tax invoices 
  Learner
- Identify standard key reports 
  Learner
Training Options
- Boot Camp
  - Oracle E-Business Suite R12.1 Accounts Payable Implementation Boot Camp
- Online Training
  - R12.1.1 TOI: Calculation Points for Withholding Tax Functional Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle Payables Management Fundamentals

Topic 4: Advances and Progressive Contract Financing

Objectives

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learner</td>
<td>Describe the purpose of complex service contracts</td>
</tr>
<tr>
<td>Learner</td>
<td>Identify advances, contract financing and progress payment invoices</td>
</tr>
<tr>
<td>Learner</td>
<td>Calculate retainage</td>
</tr>
<tr>
<td>Learner</td>
<td>Recoup prepaided amounts for complex service contract</td>
</tr>
<tr>
<td>Learner</td>
<td>Calculate tax</td>
</tr>
</tbody>
</table>

Training Options
- Boot Camp
  - Oracle E-Business Suite R12.1 Accounts Payable Implementation Boot Camp
- Online Training
  - R12 Oracle Payables Complex Work Functional Overview Ed 1
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle Payables Management Fundamentals

Topic 5: Payables Overview

Objectives

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learner</td>
<td>Describe the Payables process flow</td>
</tr>
<tr>
<td>Learner</td>
<td>Describe the key areas in the Payables process</td>
</tr>
<tr>
<td>Practitioner</td>
<td>Identify Payables integration points</td>
</tr>
<tr>
<td>Practitioner</td>
<td>Identify open interfaces to import data into Payables</td>
</tr>
<tr>
<td>Learner</td>
<td>Set up and use Multiple Organization Access Controls (MOAC)</td>
</tr>
</tbody>
</table>

Training Options
- Boot Camps
  - Oracle E-Business Suite R12.1 Accounts Payable Implementation Boot Camp
- Online Training
  - R12: Enhanced Asset Tracking in Payables Functional Overview
  - R12: Multi-Org Access Control in Payables Functional Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle Payables Management Fundamentals
**Topic 6: Suppliers**

**Objectives**
- Define suppliers and supplier sites
- Identify key reports related to suppliers and supplier sites
- Describe setup options - Purchasing
- Describe additional implementation considerations related to suppliers
- Describe setup options - Receiving
- Describe setup options - Others

**Level**
- Learner
- Practitioner

**Training Options**
- Boot Camp
  - [Oracle E-Business Suite R12.1 Accounts Payable Implementation Boot Camp](#)
- Instructor Led Training (delivered by Oracle University)
  - [R12.x Oracle Payables Management Fundamentals](#)

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**Topic 7: Payments**

**Objectives**
- Describe the payment process
- Describe key setup options
- Describe additional implementation considerations related to payments
- Describe Payment Manager
- Set up banks and bank accounts
- Enter single payments
- Process multiple payments
- Review and adjust payments
- Set up and create bills payable
- Create, apply, and release holds on prepayments
- Reconcile payments with Oracle Cash Management
- Use key standard reports

**Level**
- Learner
- Practitioner

**Training Options**
- Boot Camp
  - [Oracle E-Business Suite R12.1 Accounts Payable Implementation Boot Camp](#)
- Online Training
  - [R12: Oracle Payables Payment Method Controls and Enhanced Information Functional Overview](#)
  - [R12: Oracle Payables Payment Manager Toolset Functional Overview](#)
  - [R12: Oracle Payables Bank, Branch and Account Technical Overview](#)
- Instructor Led Training (delivered by Oracle University)
  - [R12.x Oracle Payables Management Fundamentals](#)
Topic 8: Invoices

Objectives
- Import/Enter invoices and invoice distributions
- Match to purchase orders
- Validate invoices
- Apply and release holds
- Describe invoice approval workflow
- Describe key reports
- Describe setup options
- Describe additional implementation considerations related to invoices

Level
- Learner
- Learner
- Learner
- Practitioner
- Practitioner
- Practitioner
- Practitioner
- Practitioner

Training Options
- Boot Camp
  - Oracle E-Business Suite R12.1 Accounts Payable Implementation Boot Camp
- Online Training
  - R12: Oracle Payables Invoice Lines Functional Overview
  - R12: Oracle Payables Self-Service Invoice Entry Enhancements Functional
  - R12: Oracle Payables Invoice Approval Functional Overview
  - R12: Oracle Payables Invoice Holds Resolution Work Flow Functional Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle Payables Management Fundamentals

Topic 9: Expense Reports and Credit Cards

Objectives
- Process various types of expense report
- Enter expense report templates
- Enter expense reports
- Apply advances
- Process procurement cards and credit cards

Level
- Practitioner
- Learner
- Learner
- Learner
- Learner

Training Options
- Boot Camp
  - Oracle E-Business Suite R12.1 Accounts Payable Implementation Boot Camp
- Online Training
  - R12: Oracle Internet Expenses Functional Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle Payables Management Fundamentals
**Topic 10: Period Close**

**Objectives**

Describe activities to be performed during the Period Close process in Payables and Purchasing  
Reconcile accounts payable transactions for the period  
Identify key programs and reports related to Period Close  
Describe setup options related to Period Close  
Describe additional implementation considerations related to Period Close  
Explain the prerequisites for the Period Close process  
Transfer from Payables to General Ledger

<table>
<thead>
<tr>
<th>Level</th>
<th>Objective</th>
<th>Level</th>
<th>Objective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learner</td>
<td>Describe activities to be performed</td>
<td>Learner</td>
<td>Reconcile accounts payable transactions for the period</td>
</tr>
<tr>
<td>Learner</td>
<td>Identify key programs and reports related to Period Close</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Practitioner</td>
<td>Describe setup options related to Period Close</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Practitioner</td>
<td>Describe additional implementation considerations related to Period Close</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Learner</td>
<td>Explain the prerequisites for the Period Close process</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Practitioner</td>
<td>Transfer from Payables to General Ledger</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Training Options**

- **Boot Camps**
  - [Oracle E-Business Suite R12.1 Accounts Payable Implementation Boot Camp](#)
- **Online Training**
  - [R12 Improve Subledger Reconciliation for the Period End Close](#)
- **Instructor Led Training (delivered by Oracle University)**
  - [R12.x Oracle Payables Management Fundamentals](#)